



North Carolina Society for
Clinical Laboratory Science

Minutes
Winter Board Meeting 2007
Raleigh, NC
January 13, 2007

Meeting called to order at 10:15 am by Kathleen Schulman.

Members Present: Jennifer Anderson, Libby Haile, Michael Little, Pam Horton, Lisa Anderson, Karen Hunter, Karen Sullivan, Kathleen Schulman, Dan Southern, Jeanne Phelps, Sheila Lloyd, Jeanne Whittlesey, DeLayne McGehee, Laine Stewart

Minutes Committee: Laine Stewart, Libby Haile

Parliamentarian: Jeanne Phelps

Sergeant at Arms: Sheila Lloyd

Welcome and Introductions

- Karen Hunter (District 2 Chair)
- Lisa Anderson (wrote Young Professionals Survey)

Slate of Candidates (Dan Southern)

- Proposed ballot was presented
- Kathleen will talk to Teresa Hutson about running for one of the offices.
- Please let Dan know if you are interested or you know of anybody who may like to run for an office.

Membership (Sheila Lloyd)

- Currently there are 212 Members
 - 150 PF, 5 Col, 12 EM, 5 FYP, 40 Students
- Total lapsed from 2006: 62
 - 26 PF, 3 EM, 4 FYP, 29 Students
 - Need to remove lapsed members from the e-mail list
- If new members join after March 1 they will get three months free
- Well be redoing the Membership Board
 - Please send pictures
 - Will add a section on current award recipients

Award Nominations (Mike Little)

- Nominations for national awards are due by February 15
 - Member of the Year
 - Keys to the Future
 - Biorad Professional Achievement Award
 - No longer the Kendall Award
- Send nominations by e-mail to Mike, cc Kathleen
 - We will be submitting nominations for Filter Paper, Keys to the Future, and Member of the Year
 - Omicron Sigma nominations will be made by Kathleen

Treasurer Report (Jeanne Phelps)

- Fund Summary
 - General Fund: \$19, 218.62
 - Student Forum: \$1,993.60
 - **Total: \$21,212.22**
- Expenses to date: \$4,279.48
- Income to date: \$8,126.93
- Have 3 CDs now
 - All are maturing this year
 - Jeanne will research and find the best deal for renewal
- Proposed that we move the scholarship fund to the general fund to maximize the interest
 - Will leave \$300 in the scholarship account during a trial period
 - Will keep interest from the scholarship CD in the CD
- Jeanne will research more updated accounts to maximize our interest earning potential.

District Reports

District 1 (Dan Southern)

- Will be doing something
 - Will ask Christine Stevens and Russ Cheadle to present in Asheville

District 2 (Karen Hunter)

- CE planned for May at the Greensboro AHEC (co-hosting with District 4)
 - “Working Together to Improve Care: The Symbiosis of the Clinical Laboratory, Pharmacy, and Nursing in Point of Care Testing.”

District 3 (vacant)

District 4 (Teresa Hutson-absent)

- CE planned for May at the Greensboro AHEC (co-hosting with District 2)
 - “Working Together to Improve Care: The Symbiosis of the Clinical Laboratory, Pharmacy, and Nursing in Point of Care Testing.”

District 6 (Janis Milliken-absent)

- Lots of programs have been presented
- More are coming up

District 5/7 (Jeanne Whittlesey)

- Fall Focus had 83 participants and 10 speakers
- Many positive evaluations
- Finances
 - Start: \$1871.33
 - Total Available: \$5893.81
 - Spent: \$2239.83
 - Profit \$1683 to be split
 - Don't know how much we'll get
 - Judy Smith will be splitting the entire fund
- Great Committee
- Thanks go to WTCC

District 8 (Karen Sullivan)

- Probably will be doing something for NMLPW

Scientific Assembly Reports

Microbiology (Jennifer Anderson)

- Have been sending out CE opportunities
- Have requested nominations for Professional Achievement Awards

Chemistry (Kathleen Schulman)

- Have requested nominations for Professional Achievement Awards
- Surveyed the membership for ideas for speakers

Immunology/Immunohematology (Susan Beck-absent)

- Letter will be sent to SA members in early January

Education (Pam Horton)

- There will be a round table discussion at Triennial during Thursday Lunch
 - Expecting Educators from 8 states
- There will be an educators' breakfast meeting at CCC 2007

Student Forum (Ben Lipham-absent)

- Ben will be at the Spring Meeting (per Dan)
- No report (Kathleen will check on that)

Filter Paper (LaVonda Benbow-absent)

- A few errors in the last issue
 - Proposed having several people look over prior to publication
- New Filter Paper format looks great
- Please print and share with co-workers
- Jennifer will forward CCC Reminder to Kathleen to forward to everyone (couldn't open to print for the meeting)

President Report (Kathleen Schulman)

- Bylaws are still under review
- Signed a contract for CCC 2008 at the Wilmington Hilton

Secretary (Jennifer Anderson)

- Corrections will be made to the Fall Meeting Minutes and will be submitted to Laine for Website posting.
- In future Business Meetings, e-mail addresses will be recorded for attendees and minutes will be sent for approval shortly after the meeting.

NMLPW (Teresa Hutson-absent)

- Will be contacting AMT

PAC Chair (DeLayne McGehee)

- Unable to attend the Legislative Symposium
- If anyone wants to go, registration is due by February 20. (\$190.00)
- Will be March 19-20 in Washington DC
- Will need to make your own Congressional meeting appointments.

CCC 2007 (Dan Southern)

- Was in charge of finding 4 hematology and 4 chemistry sponsors
 - Only need 2 chemistry sponsors still
 - Corporations now give \$1000 donations and we pay expenses out of that
- All weekend rooms are gone
- In good shape

Triennial Meeting (Dan Southern)

- ASCLS meeting (NCSCSLS is co-hosting with SCSCSLS; no other organizations sponsoring)
- Profit will be distributed 80% region, 20% to host state
 - We'll get 10% of the profit (after split with SC)

New Business

- Laine Stewart proposed increasing the scholarships to \$1000
 - Be cautious for lean years
 - May or may not increase applicants
 - Issue can be revisited each year
 - We don't have to award scholarships if there is not a worthy candidate
- Jeanne Phelps presented 2007-2008 proposed budget
 - Expenses proposed: \$15220.00
 - Income proposed: \$ 11,550
 - Will be voted on at the Spring Meeting
- Lisa Anderson presented the Survey of Young Professionals

- Use CLMA or NC Hospital Association to get hospital lab manager list
- Lisa will redraft survey with suggested changes
- Lisa will research Survey Monkey as a means to distribute the survey
- Dan Southern proposed to change the Bylaws to require the President to serve a 2 year term
 - May scare people
 - Will give you the opportunity to get used to the office before you leave
 - Will be on the same schedule as Secretary, Treasurer, and two board positions.
 - The other 2 board positions are staggered.
 - Decided that now is not the right time
 - Issue is tabled for now

Adjourn

- **Motion:** Jeanne Whittlesey
- **Second:** Jeanne Phelps

Meeting adjourned at 2:10 pm

Respectfully submitted by Jennifer Anderson