



ASCLS Scientific Assembly Meeting

Date: July 28, 2018
Time: 3- 4 pm
Location:

Agenda

SA Chairs/Vice-chairs

SA	Chair	VC
Chem/UA	<input type="checkbox"/> Masih Shokrani	<input type="checkbox"/> Gerald Redwine
Micro/PH	<input type="checkbox"/> Marcia Firmani	<input type="checkbox"/>
Fab 5	<input type="checkbox"/> Rick Panning	<input type="checkbox"/> Jean Bauer
Immuno/ ImmunoHEME	<input type="checkbox"/> Stacie Lansink	<input type="checkbox"/> April Nelson
Heme/Hemostasis	<input type="checkbox"/> Kristin Landis-Piwowar	<input type="checkbox"/>
Generalist	<input type="checkbox"/> Linda Hickok	<input type="checkbox"/> Ally Storla
Education	<input type="checkbox"/> Darius Wilson	<input type="checkbox"/> Floyd Josephat
Phlebotomy	<input type="checkbox"/> Nicole Buza	<input type="checkbox"/>
Molecular	<input type="checkbox"/> Julie Bayer-Vile	<input type="checkbox"/> Rachel Alexander
Point of Care	<input type="checkbox"/> Stephanie Mihane	<input type="checkbox"/>
Informatics	<input type="checkbox"/> Shashi Mehta	<input type="checkbox"/> Andrea Pitkus

Others Present:

- Sue Stalewski, Scientific Assembly Coordinator
- Estelle Ninneman, SA vice-coordinator
- Kristen Croom, Board Liaison
- Claude Rector, Board Liaison
- Karrie Hovis, Staff Liaison
- Melanie Gusti, Staff Liaison

Call to Order and Welcome

Introductions

New Business:

1. Member Community – Scientific Assembly Leaders

- a) <http://www.connect.ascls.org/> Scientific Assembly Leaders.
- b) Document library
- c) Announcements, Discussions
- d) Communication preferences

Individual SA Communities

- e) Use this area to communicate to an individual or individual assembly.
- f) Review of settings and profile edits
 - a. Review of profile edits and settings
 - b. Welcoming new SA members – standard message?
 - c. Promote discussion
 - d. Post important events to the calendar.
 - e. Utilize Library to post meeting minutes, agenda, etc.

1. SA Handbook

3. Dates to take note of:

- 8/24/18 – annual meeting proposals due
- 10/5/18 - Fall Board reports due to Coordinator
- 2/17/2019 – Interim Board reports due to Coordinator
- 2/15/19 – Bio-Rad Nominations due
- 3/18-19- Legislative Symposium
- 5/1/19 – Annual meeting board reports and house of delegates due
- 6/23-27 - Annual Meeting

4. ASCLS Today Schedule - DRAFT

Issue Month	Submission Date	Assembly
Issue 1	July 13	SA coordinator
Issue 2	Aug. 18	Informatics
Issue 3	Sept. 21	Fab 5
Issue 4	Oct. 26	
Issue 5	Nov. 30	
Issue 6	Jan. 4/2019	
Issue 7	Feb. 28	
Issue 8	Mar. 15	

Send submissions to Cheryl Caskey at crcaskey@att.net

5. Bio-Rad Nominations

Due by February 15, 2019

- a) Application Information
 - i. It is a points application in the event there are 2 nominees for same discipline
 - ii. SA chair/Vice-chair can nominate and complete the form
 - iii. Nominees complete the application and submits both forms to Susan or designee
 - iv. Criteria on the Awards page of the website
 1. ASCLS member for 4 years minimum, and currently a member
 2. Part of nominating SA for 4 consecutive years
 3. Active in ASCLS
 4. Not a current Chair or Vice Chair
 - v. Forms must be COMPLETE at time of deadline

6. *Clinical Laboratory Science* –Responsibility transferred to journal editors 2017

7. Case Studies –Responsibility transferred to journal editors 2017

8. AMSC request for proposals

- a. SAs are asked to submit ideas, speakers, or to recommend speakers for topics – deadline TBA(8/11 or after)
- b. SA chairs/vice chairs to participate in submission review, training will be given via Zoom, early September

9. Other committees

- a. Body of Knowledge
- b. Choosing Wisely

10. Individual business meetings – Minutes, assignments, election results to Sue Stalewski, sstalews@uwm.edu no later than 8/15

- a) Elections – elect Vice-chair (and chair)
- b) Names/email address of *ASCLS Today* volunteer authors - list to Susan Stalewski
- c) Annual meeting proposals
- d) Bio-Rad Professional Achievement Award Nominations – discuss potential nominees
- e) Activities with state SA chairs/members
- f) Body of Knowledge – Micro and Admin in 2019
- g) Minutes: Please submit

11. Update from SA chair or co-chair

- a) Chemistry/Urinalysis
- b) Education
- c) Generalist
- d) Hematology/Hemostasis
- e) Immunology/immunohematology
- f) Informatics
- g) Lab Administration/Consultant/Quality/Accreditation/Industry
- h) Microbiology/Public Health
- i) Molecular Diagnostics
- j) Point of Care
- k) Phlebotomy

12. SA Charges and duties

Scientific Assembly Coordinator Charges

Coordinator: Susan Stalewski

Board Liaison: Claude Rector

Coordinator:

Staff Liaison: Melanie Giusti

1. Appoint a Scientific Assembly representative to the Awards Committee to coordinate the awards process, no later than August 1. Coordinate awards process with the Awards Committee.
2. Collaborate with the SA Chairs and others e.g. constituent society presidents, to increase the number of nominees for the Professional Achievement Award from EACH Scientific Assembly.
3. Collaborate with the SA chairs to facilitate ways to empower our members to provide clinical laboratory science expertise.
4. Monitor activities of Scientific Assembly/member community.
5. Identify and assist any Scientific Assembly that may require help in strengthening activities and developing a plan for communicating and engaging members.
6. Promote the use of the online Scientific Assembly Communities to foster involvement

Discipline Specific Scientific Assembly Chairs:

1. Communicate with SA members on a regular schedule.
2. Identify strategies to increase membership, diversity, and activity in each Scientific Assembly
3. Collaborate with the APRC to solicit program abstracts for the Annual Meeting and identify presenters.
4. Identify authors to submit articles for possible publication in ASCLS outlets.
5. Identify significant scientific developments and strategies to communicate to ASCLS membership.

13. Other

Adjournment