



AWARDS GUIDELINES

2018-19

2018-19 ASCLS AWARDS GUIDELINES

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2019 ASCLS AWARDS INTRODUCTION

These Awards Guidelines contain a description of all the awards that are distributed at the ASCLS Annual Meeting to include the qualifications, deadlines, and Committee or group within our professional society that oversees the selection of winners. (Keep in mind that several groups within ASCLS, such as the E & R Fund, Diversity Advocacy Council, Education Scientific Assembly, and Alpha Mu Tau Fraternity offer awards presented at the ASCLS Annual Meeting).

The Awards Committee invites each constituent society to participate in the 2019 ASCLS awards recognition. Awards are listed in the table of contents, and are also listed in the menu on the right side of the [Awards and Scholarships webpage](#). Societies are encouraged to enter as many award categories as they wish for which they are eligible. Application and nomination forms containing the necessary information for each of the awards can be found in these guidelines, as well as online. All award documents are to be filled out electronically and submitted either online with attachments or to the designated contact for the award.

The following awards have online forms built into their award pages:

- [Key to the Future Award](#) (*Deadline May 1*)
- [Omicron Sigma Award](#) (*Deadline April 1*)

The following awards have an online submission button on the main [Awards and Scholarships webpage](#):

- Ascending Professional Leadership Award (*Deadline February 15*)
- Developing Professional Leadership Award (*Deadline February 15*)
- Lifetime Achievement Award (*Deadline February 15*)
- Publication Award – Paper Version (*Deadline February 15*)
- Publication Award – Web Version (*Deadline February 15*)
- Scientific Research Award (*Deadline February 15*)
- Scientific Assembly Professional Achievement Award (*Deadline February 15*)
- Theriot Award (*Deadline February 15*)
- Website Award (*Deadline February 15*)
- Voices Under 40 Award (*Deadline April 1*)
- Constituent Society Member of the Year Recognition (*Deadline May 1*)
- Promotion of the Profession Fundraising Award (*Deadline May 30*)

Some awards, grants or scholarships are selected by different ASCLS Committees or groups, and applications or nomination forms are sent directly to the designated contact, and are not submitted through the online submission process. These awards, grants or scholarships include:

- E & R Fund: I. Dean Spradling Graduate Research Grant (*Deadline December 15*)
- CLS Distinguished Author Awards (*Deadline February 15*)
- E & R Fund: Gloria “Mike” Gilbert Memorial Award (*Deadline April 1*)
- E & R Fund: Member Research Grant (*Deadline April 1*)

- Annual Meeting Poster Competition (*Deadline April 1*)
 - Undergraduate, Graduate, Practitioner
- Diversity Advocacy Council Undergraduate Scholarship (*Deadline April 15*)
- Board of Directors Award (*Deadline April 15*)
- E & R Fund: Robin H. Mendelson Memorial Award (*Deadline May 1*)
- Education Scientific Assembly Developing Professional Paper Award Competition (*Deadline May 1*)
 - Case Studies, Research

Some awards require no applications or nominations, and are determined from information that is present at the National ASCLS Office or in the *CLS* publication. These include:

- E & R Fund: Joseph J. Kleiner Memorial Award
- Constituent Society Membership Awards
- Political Action Committee Fundraising Competition

Visit the ASCLS Awards and Scholarships webpage at <http://www.ascls.org/about-us/awards-and-scholarships> or under the individual listed award in the menu on the right side of the main Awards page, as details and deadlines are also present online.

The Awards Committee welcomes any questions, recommendations and concerns that you may have, and you can contact us at awards@ascls.org.

THE AWARDS COMMITTEE RESERVES THE RIGHT TO WITHHOLD THE AWARD FOR THE CURRENT YEAR IF NOMINEES DO NOT MEET REQUIREMENTS.

ALPHA MU TAU FRATERNITY SCHOLARSHIPS

DEADLINE: APRIL 1

PURPOSE:

- Alpha Mu Tau Fraternity (AMTF) is a national laboratory fraternity whose purpose is the advancement of professionals in the clinical laboratory sciences. One of the prime activities of the fraternity is the granting of graduate and undergraduate scholarships.

AWARD: Recipients receive a certificate at the ASCLS Annual Meeting Awards Ceremony and are announced at the Alpha Mu Tau dinner at the ASCLS Annual Meeting.

APPLICATIONS: Application forms are available, **after November 1**, online at http://alphamutau.org/wp/?page_id=3 OR by email from Joe Briden at alphamutaujoe@yahoo.com.

Applications **must** be typed or computer generated.

ONLY ONE APPLICATION IS REQUIRED FOR ALL GRADUATE SCHOLARSHIPS AND ONLY ONE FOR ALL UNDERGRADUATE SCHOLARSHIPS.

ELIGIBILITY:

- **Graduate Scholarships:**
 1. Applicants must be a U.S. citizen or a permanent resident of the United States.
 2. ASCLS membership is required.
 3. Applicants must be accepted into or currently in an approved Masters or Doctoral program in areas related to clinical laboratory science including Clinical Laboratory Education or Management Programs.
 4. Applicants **cannot** complete their education before September 1.
 5. **COMPLETED APPLICATIONS MUST BE POSTMARKED BY APRIL 1.**
- **Undergraduate Scholarships:**
 1. Applicants must be a U.S. citizen or a permanent resident of the United States.
 2. Applicants must be accepted into a NAACLS accredited program in clinical laboratory science to include Medical Laboratory Scientist or Medical Laboratory Technician programs.
 3. Applicants must be entering or in their last year of study in 2019.
 4. **COMPLETED APPLICATIONS MUST BE POSTMARKED BY APRIL 1.**

AVAILABLE SCHOLARSHIPS:

- **AMTF GRADUATE SCHOLARSHIP** - This scholarship is awarded to a deserving student in an approved Masters or Doctoral program.
- **AMTF MEMORIAL SCHOLARSHIP** - up to \$3000 is awarded to the highest scoring applicant.
- **RUTH M. FRENCH GRADUATE OR UNDERGRADUATE SCHOLARSHIP FUND** was established in 1987 by friends of Ruth French and AMTF to honor her contributions to the profession. Ruth was a noted author and a recognized authority and consultant in allied health accreditation.
- **DOROTHY MORRISON UNDERGRADUATE SCHOLARSHIP FUND** was established in 1985 in memory of an outstanding member of Alpha Mu Tau and is funded by donations from friends and members.
- **IDA AND MAY REILLY MEMORIAL SCHOLARSHIP FUND** was established in 2000 in memory of Ida Reilly and her sister, May. Ida was a member of the fraternity, a Clinical Laboratory Science Educator and a very active clinical laboratory science professional.
- **MARTHA WINSTEAD MEMORIAL SCHOLARSHIP FUND** was established in 2002 in memory of Martha, a member of the fraternity, a past president of the American Society for Clinical Laboratory Science. Martha was very active in the profession.
- **ROYCE WATSON SCHOLARSHIP FUND** was established in 2008 by Royce Watson, a member of AMTF since 1971.
- **JAMES HOLLEY MEMORIAL SCHOLARSHIP FUND** was established in September 2011 by the Holley family and friends. “Jim” was “Mr. ASCLS” for over 50 years; a Past President, Chair of almost every national, regional, and state committee.
- **ELEANOR PARCHMAN MEMORIAL SCHOLARSHIP FUND** was established in 2013 by her two sons. Eleanor was very active in every phase of our Society for many years. To many, she was simply “Ms. Credentials.”
- **ROMA E. BROWN MEMORIAL AND NELLIE M. BERING SCHOLARSHIP** was established in 2016 by Nellie Bering. Both Roma and Nellie are Past ASCLS Presidents, and recognized the need in our profession to provide student assistance in the form of scholarships.
- **AMTF UNDERGRADUATE SCHOLARSHIPS** - Several scholarships of up to \$2000 are awarded to deserving students in NAACLS accredited programs in clinical laboratory science.

ANNUAL MEETING POSTER COMPETITION AWARD

DEADLINE: APRIL 1

PURPOSE:

- This competition strives to encourage members to present their findings at the national level using a poster format. In addition, it provides a venue for laboratory educational programs to showcase their 'best and brightest'. ASCLS invites all members to present their papers or other relevant findings at the ASCLS Annual Meeting using this format.

AWARD:

Awards will be given for the best poster presented at the ASCLS Annual Meeting in 3 categories:

- Undergraduate student poster
- Graduate student poster
- Practitioner poster

All winners will receive a plaque at the ASCLS Annual Meeting Awards Ceremony, and a complimentary year's membership in ASCLS. The undergraduate student winner will also be given a cash prize of \$500 by the ASCLS E & R Fund.

NOMINATION PROCESS:

Complete submission guidelines and instructions may be found at <http://www.ascls.org/education-meetings/annual-meeting/poster-presentation>.

ELIGIBILITY:

- Any current ASCLS member
- Accredited MLT or MLS educational programs are invited to present student and faculty/practitioner posters
- Programs may submit more than one poster

JUDGING:

The presentations will be judged in a peer-reviewed fashion onsite.

Winning authors are encouraged to submit their presentation to the journal *Clinical Laboratory Science*. (Note: Significant editorial changes may be necessary before publication and the journal reserves the right to reject any submission not deemed worthy of publication.)

ASCENDING PROFESSIONAL LEADERSHIP AWARD

DEADLINE: FEBRUARY 15

PURPOSE:

- The purpose of the ASCLS Ascending Professional Leadership Award is to recognize a member who has contributed significantly to the field of clinical laboratory science and to ASCLS in their first five years in the profession.

AWARD: All nominees will receive a plaque and recognition at the ASCLS Annual Meeting Awards Ceremony where the winner will be announced and receive a plaque.

NOMINATIONS: The Constituent Society President or Regional Director will submit through the Awards online submission process, with required attachments.

NOMINATION PROCESS:

Complete the necessary information on the online form. The following attachments must also be uploaded. Resumes or CVs will not be accepted.

1. Attachment 1: ASCLS Society Involvement
2. Attachment 2: Honors, Presentations, Publications and Other Professional Activities
3. Letter of Nomination explaining why this candidate merits the award. Points are awarded from the letter in the area of significant contribution to ASCLS and/or the profession not outlined by the nominee.

The attachments for this award will require significant time to complete. Please forward them to the nominee with enough time to allow completion and submission by February 15.

ELIGIBILITY:

The nominee must be:

- A graduate who is currently in his/her 1st – 5th year working in the profession
- A current member at the time of award presentation
- **Actively involved** in ASCLS and the profession of clinical laboratory science

The current Ascending Professional Director on the Board of Directors is NOT eligible for this award during their tenure on the Board.

Please remember: To be nominated for this award is an honor in itself. Each constituent society is asked to nominate a deserving member.

APPLICATION PROCESS:

Please weigh the qualifications and choice of this outstanding member carefully. The judges of this award have the difficult task of selecting a winner based on the information provided on the forms. Please pay particular attention to how you complete them. Your thoughtful

presentation of the candidate's merit, accurate completion of the forms and careful attention to the deadline will ensure your nominee the full consideration he/she deserves.

Each constituent society/region may present **one** nominee. A previous nomination will not disqualify a person for re-nomination.

Nomination may be made by the constituent society President or Regional Director. It is the **nominator's** responsibility to make sure the society's nominee understands what must be submitted, and does the follow-through to see that deadlines are observed. **A nomination letter** in support of the merits of the nominee as an individual and as an active member of the national, regional and/or state and local ASCLS societies must be included. It is the **nominator's** responsibility to write and submit the nomination letter. Points are awarded from the nomination letter in terms of significant contributions to ASCLS and/or the profession not outlined by the nominee.

All forms must be submitted through the [Awards Online Submission](#) process. To be valid, a nomination must follow the format. CV's are not acceptable. The application and attachments, including the nomination letter, must be submitted no later than February **15** using the Awards Committee online submission process. Nominations lacking any attachments or nomination letter will not be accepted.

JUDGING CRITERIA:

The recipient of this award is selected by his/her contribution to the profession and ASCLS over the duration of their Ascending Professional (formerly FYP, Professional I and/or Professional II) membership. In selecting nominees, constituent societies/regions should look at ascending professionals who have made significant contributions during their membership and who also show an aptitude for leadership.

- **All nominees are evaluated in the following categories**
 1. Years of ASCLS Membership
 2. Participation in and awards received for ASCLS activities at local, state, regional and national levels
 3. Contributions to the CLS profession to include government and licensure activities, participating in health fairs or science fairs, career days, MLPW activities and others
 4. Attendance at designated ASCLS meetings
 5. Membership and participation in other organizations related to clinical laboratory science (e.g., AABB, AACC, ASM)
 6. Professional publications and presentations

BOARD OF DIRECTORS AWARD

DEADLINE: APRIL 15

PURPOSE:

- The purpose of the ASCLS Board of Directors Award is to recognize persons in the Society who have given exemplary service to the Society in the past year.

AWARD: Recipients receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

NOMINATIONS:

- ASCLS Board members nominate award candidates
- The ASCLS Board votes to determine recipients
- Six to eight awards are presented each year

ELIGIBILITY:

- Any ASCLS member is eligible to be nominated

CLS DISTINGUISHED AUTHOR AWARD

DEADLINE: FEBRUARY 15

PURPOSE:

- The *CLS* Distinguished Author Award recognizes authors of original relevant articles of value to clinical laboratory science, published in *CLS*.

AWARD: Recipients receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

NOMINATIONS: Email nomination letters to Editor-in-Chief Perry Scanlan at perryscanlan@gmail.com

CLS subscribers and *CLS* editorial board members may submit nominations. Recipient determinations are made by the *CLS* editorial board members.

Letters of nomination should state specific relevancy, value, and article title, for which the author is being nominated.

ELIGIBILITY:

- Any author who is published in *CLS* is eligible to be nominated.
- Articles are to be:
 1. Original
 2. Of high-quality writing
 3. Relevant to the clinical laboratory science profession
 4. Of value to the clinical laboratory science profession.

CLINICAL LABORATORY SCIENCE

Authors' Instructions for Manuscript Preparation

PAGE LAYOUT

- Text should be set in Times New Roman, 12-point type, justified left, with one-inch margins on all sides.
- Number each page, including figure legend, figure, and table pages.
- Cite each figure in numerical order in the text; cite each table in numerical order in the text.
- Authors may familiarize themselves with *Clinical Laboratory Science* by reviewing a recent issue.

MANUSCRIPT STYLE

- Manuscripts may be up to *3000 words*, excluding title, abstract, tables, figures, and references.
- Manuscript style and reference citation format should conform to the International Committee of Medical Journal Editors (ICMJE) *Uniform Requirements for Manuscripts*, available at http://www.nlm.nih.gov/bsd/uniform_requirements.html
- Manuscript may include up to one figure or one table for every 750 words.

COVER LETTER

Manuscripts are accepted with the understanding that they are contributed solely to *Clinical Laboratory Science*. If separate manuscripts are produced from a single study, authors must provide a copy of the other manuscripts, and must cross-reference all manuscripts in the reference section of the submitted manuscript. Any potential conflicts of interest related to the manuscript must be described. The cover letter must contain the *name, degree, certification, affiliation, address, e-mail address, and telephone numbers of all authors*.

WHAT TO SUBMIT

- Submit via email to the managing editor at editor@westminsterpublishers.com: A single document including *cover letter; title page; abstract; text; references; figure titles, captions, and legends; and tables*. Use page breaks to separate sections.
- Figures may be included in the above file or sent via email as separate files.
- Submit the signed *permission documents* listed below. Documents may be signed electronically. Alternatively, they may be signed manually, scanned and submitted via email as attachments to the managing editor.
- Manuscripts are reviewed only after these signed documents are received.

PERMISSION DOCUMENTS

The documents indicated below should be included with the initial manuscript submission. Items 1-4 can be found on the ASCLS website at <http://www.ascls.org/continuing-education/publications/instructions-for-authors-reviewers>

1. **Author Checklist**
2. **Author Contribution:** If more than three authors are listed, documentation must be provided to confirm a significant contribution to the manuscript from each. All authors must sign.
3. **Copyright and Exclusive Submission Agreement:** A signed copyright agreement must accompany the initial submission of all manuscripts.

4. **Financial Interest:** Authors must describe any direct or indirect financial interest they may have in the subject matter of a submitted manuscript, and they must authorize *Clinical Laboratory Science* to publish this financial disclosure with the article if deemed appropriate. Authors must disclose all sources of funding, materials, or equipment contributed or loaned.
5. **Rights and Permissions (if applicable):** A statement of permission from the publisher and author must be provided to reproduce any previously published figures or tables. Any such material must be clearly noted and its source given in the manuscript. A signed permission statement must accompany photographs of patients or personnel who could be recognized; otherwise, the eyes must be blocked out to prevent identification.

TITLE PAGE

- The title should be descriptive and may not exceed 150 characters.
- The title page should include *first and last name, degrees, certification, title or job description, and professional affiliation of all authors*. Academic degrees are limited to highest degree earned: *masters and doctoral* degrees only.
- Include in addition the *name, address, phone number and email* of the corresponding author.
- Include in addition the *phone number and e-mail* for an alternative author to contact in case the corresponding author is unavailable.
- Authors must report all sources of funding, materials, or equipment contributed or loaned.
- Authors must provide the meeting name and date if the manuscript or a poster has been presented at a meeting or has been accepted for presentation at a future meeting.

STRUCTURED ABSTRACT

Though an unstructured abstract is preferred, if a structured abstract is desired, it should use the following sections with headings in order. It is *not necessary* to include all ten headings; include only those that apply to the study.

1. **Objective:** State the hypothesis being tested or the procedure being evaluated.
2. **Design:** Briefly state what was done and what materials were used, including number of subjects. Also include the methods used to assess the data.
3. **Setting:** Indicate where the study took place.
4. **Participants:** State the clinical disorders, eligibility criteria, and demographic features of participants.
5. **Interventions:** Features of any interventions, including method and duration of administration.
6. **Main outcome measure(s):** Indicate the primary study outcome measurement(s) as planned before data collection began.
7. **Results:** Provide the findings with indicators of statistical significance. Include actual data.
8. **Conclusion:** Summarize in one or two sentences the conclusions based on the findings.
9. **Abbreviations:** Define initialisms, acronyms and abbreviations.
10. **Index terms:** Provide three to five MeSH index terms: <http://www.nlm.nih.gov/mesh/>.

UNSTRUCTURED ABSTRACT

For case studies, research articles, review manuscripts, and clinical practice articles an *unstructured* abstract is preferred. An unstructured abstract must be 250 words or fewer and must state *what was done, what was found (results), the conclusions, all abbreviations, and 3–5*

index terms. Use MeSH headings as a guide in selecting index terms, available from <http://www.nlm.nih.gov/mesh/>.

TEXT

- The text of observational and experimental studies is arranged in sections with the headings: *Introduction, Materials and Methods, Results, and Discussion*.
- Articles may require subheadings within some sections to clarify their content.
- Acronyms and abbreviations must be defined at first mention in all text, tables, and figures.
- Avoid laboratory slang, clinical jargon, and uncommon abbreviations.
- Manuscripts reporting the results of experimental studies on human subjects must state that informed consent was obtained after the nature of the procedure(s) had been fully explained.
- To save space, if methods have been previously published, the author may cite the prior publication.
- Generic names of drugs must be given.

REFERENCES

- Verify all citations against original sources, especially journal titles, inclusive page numbers, publication dates, accent marks, and spelling, especially for languages other than English.
- Accuracy of reference data is the author's responsibility.
- Cite references in numerical order according to first mention in text. *Do not use automatic numbering*.
- Citation format for references should conform to the International Committee of Medical Journal Editors (ICMJE) uniform requirements, located at http://www.nlm.nih.gov/bsd/uniform_requirements.html.
- Abstracts may be cited only if they are the sole source and must be identified in the reference as "Abstract."
- "In press" citations must have been accepted for publication and the name of the journal or publisher must be included.
- *Models for a journal article, a book, and a website:*
 - Halpern SD, Ubel PA, Caplan AL. Solid-organ transplantation in HIV-infected patients. *N Engl J Med* 2002;347:284-7.
 - Gilstrap LC 3rd, Cunningham FG, VanDorsten JP, editors. *Operative Obstetrics*. 2nd Ed. New York: McGraw-Hill; 2002.
 - NAACLS DMS accreditation information: standards documentation. Available from <http://www.naacls.org/accreditation/dms>. Accessed 2005 Sept 6.

FIGURES

- Do not duplicate data in figures and tables that appear in the text.
- Figures, including *line drawings, graphs, charts, photographs, and images* should be limited to what are required to show the essential features described in the paper.
- Number figures with consecutive Arabic numerals.
- Locate figure number, title and caption at bottom of figure.
- Though black and white is recommended, figures may be submitted in color, however they will be printed in black and white.
- Figures must fit a standard 8.5 x 11 inch portrait orientation page.

- *Clinical Laboratory Science* only accepts high-quality computer-generated images that produce a clear figure when printed. Images must be saved in **high-resolution format (300 dpi)** using encapsulated Postscript (.eps) or tag image files (.tif), but not .jpeg files. For black and white line drawings, PowerPoint files are acceptable.
- Graphs or charts produced with spreadsheets such as Excel, are acceptable.
- A caption that does not duplicate text material must be supplied for each figure. If there are abbreviations or symbols in the figures, they must be defined in the figure legend. **The caption text or figure legends may not be embedded in the figure image.**
- Any figure that does not follow the above specifications is returned to the author for reformatting prior to publication.

CONSTITUENT SOCIETY MEMBER OF THE YEAR RECOGNITION

DEADLINE: MAY 1

PURPOSE:

- The purpose of the ASCLS Constituent Society Member of the Year Award is to recognize a member who has contributed significantly to the field of clinical laboratory science and to the state and/or national ASCLS in the past 5-10 years and who has, by outstanding example, inspired others over that time as an active member in the organization.

AWARD: All Constituent Members of the Year will receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

SUBMISSIONS: Submit nominations, completed by the constituent society President, through the ASCLS Awards online submission process. Only one submission is allowed per constituent society.

NOMINATION PROCESS: This award is submitted through the online submission process. Complete the necessary information on the online form. There are no attachments needed.

CONSTITUENT SOCIETY MEMBERSHIP AWARDS

DEADLINE: APRIL 30

PURPOSE:

- The Membership Awards recognize constituent societies who have excelled in membership retention, recruitment and have the greatest percent increase in membership (with and without developing professionals) and the greatest percent retention in the past fiscal year (July through May).

AWARD: The winning societies receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

Awards are given for first, second and third place.

ELIGIBILITY:

Only active societies are eligible. Each constituent society of the American Society for Clinical Laboratory Science is automatically reviewed for accomplishments in the above areas based on membership activity for the previous fiscal year.

SUBMISSIONS: There is no submission needed.

DEVELOPING PROFESSIONAL LEADERSHIP AWARD

DEADLINE: FEBRUARY 15

PURPOSE:

- The purpose of the Developing Professional Leadership Award is to recognize a developing professional member of the American Society for Clinical Laboratory Science who has demonstrated outstanding leadership and contributed to the growth and development of the ASCLS Developing Professional Forum.

AWARD: All nominees will receive a plaque and recognition at the ASCLS Annual Meeting Awards Ceremony where the winner will be announced and receive a plaque.

NOMINATIONS:

The Constituent Society President or Regional Director will submit their nominee through the Awards online submission process. Complete the necessary information on the online form. The following attachments must also be uploaded. **Resumes or CVs will not be accepted.**

1. Attachment 1: ASCLS Society Involvement
2. Attachment 3: Student Forum Leadership
3. A nomination letter, to be used only to announce the winner, explaining why the candidate merits the award.

The attachments for this award will require significant time to complete. Please forward them to the nominee with enough time to allow completion and submission by February 15.

ELIGIBILITY:

The nominee must be a developing professional member of ASCLS **four months** prior to nomination. A nominee remains eligible even if his/her membership status changes from “Developing Professional” to “Ascending Professional” before the ASCLS Annual Meeting.

NOMINATION PROCESS:

Each constituent society/region may present **one** nominee. A previous nomination will not disqualify a person for re-nomination.

Please weigh the qualifications and choice of this outstanding member carefully. The judges of this award have the difficult task of selecting a winner based on the information provided on the forms. Please pay particular attention to how you complete them. Your thoughtful presentation of the candidate’s merit, accurate completion of the forms and careful attention to the deadline will ensure your nominee the full consideration he/she deserves.

Nomination may be made by the constituent society President or Regional Director. It is the **nominator’s** responsibility to make sure the society’s nominee understands what must be submitted, and does the follow-through to see that deadlines are observed. **A nomination**

letter, to be used only to announce the winner, explaining why the candidate merits the award must be included in the online submission. It is the nominator's responsibility to write and submit the nomination letter.

All forms must be submitted through the [Awards Online Submission](#) process. To be valid, a nomination must follow the format. CV's are not acceptable. The application and attachments, including the nomination letter, must be submitted no later than February **15** using the Awards Committee online submission process. Nominations lacking any attachments or nomination letter will not be accepted.

DIVERSITY ADVOCACY COUNCIL SCHOLARSHIPS

DEADLINE: APRIL 15

PURPOSE:

- The Diversity Advocacy Council provides assistance to students in medical laboratory scientist or medical laboratory technician programs, who demonstrate evidence of financial need.

AWARD: Recipients of two scholarships will receive a certificate at the ASCLS Annual Meeting Awards Ceremony. One will be awarded to an MLS student and one to an MLT student, if both groups of students apply. The total monies collected for scholarships will be divided equally between the two students.

APPLICATIONS: Submit **one (1)** completed electronic application packet to the Diversity Advocacy Council Scholarship Chair, Mildred Fuller mkfuller@nsu.edu. Applications **MUST BE TYPED** and must be **emailed by April 15**.

ELIGIBILITY:

- Applicant must be accepted to a **NAACLS accredited program** in clinical laboratory science to include Medical Laboratory Scientist or Medical Laboratory Technician programs.
- Applicant must have at least one additional semester of coursework after April 1.
- Applicant must demonstrate evidence of financial need.

NOTE FOR APPLICANTS:

READ ALL DIRECTIONS AND CHECK THEM BEFORE EMAILING APPLICATION.

EDUCATION & RESEARCH FUND, INC.

Deadlines: *Scholarships, April 1*

Awards and Grants, December 15 or May 1

***Submit Applications and Nominations for Awards and Grants (not Scholarships)
Electronically***

Overview

- **Undergraduate Student Scholarships:** (\$2000) Dan Southern honorary scholarship; (\$1500) Edward C. Dolbey, Michelle Kanuth, and Bernadette Rodak memorial scholarships, and a Memorial scholarship for qualifying MLS (\$1500) and MLT (\$1000) undergraduate students.
- **Graduate Student Scholarship (\$3000): Edward C. Dolbey** Scholarship for qualifying MLS graduate students.
- **Member Grants (Up to \$5000):** Support research projects important to the clinical laboratory profession.
- **Graduate Student Research Grant (Up to \$3000):** The **I. Dean Spradling** research grant supports graduate student research.
- **Professional Awards:** The Kleiner (\$1000), Gilbert (\$300) and Mendelson Awards recognize ASCLS members for outstanding achievements, contributions, and service to the profession and celebrate the value of professional ability and commitment.

Scholarships

A committee of the Alpha Mu Tau Fraternity reviews E&R Fund scholarship applications.

Download the most current application forms from the E&R web page,

<http://www.ascls.org/about-us/education-and-research> , or contact **Joe Briden**, Alpha Mu Tau Executive Secretary, alphamutaujoe@yahoo.com. Scholarship winners receive a certificate and grant and award winners receive plaques at the ASCLS Annual Meeting Awards Ceremony.

EDUCATION & RESEARCH FUND, INC.

Gloria F. “Mike” Gilbert Memorial Award

Deadline: April 1

Purpose

In 1982, the Georgia State Society for Medical Technology (GSSMT, now ASLCS-Georgia) established this award in memory of Gloria Fairfax Gilbert, affectionately known as “Mike” to friends and colleagues. Gloria devoted a major part of her life to clinical laboratory science. She was active at the local, state and national levels and served as GSSMT state president and American Society for Medical Technology (ASMT, now American Society for Clinical Laboratory Science, ASCLS) Region III director. She was particularly proud of her efforts toward drafting Georgia’s laboratory licensure law. Gloria died while attending the 50th anniversary meeting of ASMT in Houston, Texas. The Gilbert award recognizes leadership, professional excellence, and specific accomplishments in clinical laboratory science.

Award

A commemorative booklet, plaque, and \$300 are presented at the ASCLS Annual Meeting Awards Ceremony.

Nominations

Please email a nomination letter on letterhead and a nominee application form with additional documentation by May 1 to the ASCLS Executive Vice President, jimf@ascls.org. Questions may be directed to the E&R Fund contact listed on the Awards Committee roster. An ASCLS-GA appointed committee reviews the nominations.

Eligibility

Any clinical laboratory practitioner who:

- Has been engaged in the practice of clinical laboratory science for at least three years, and
- Has demonstrated sustained leadership in the practice of clinical laboratory science.

Criteria

- State, regional, and national leadership in clinical laboratory science practice.
- Professional goals or practice that reflects excellence, innovation, or accomplishments that contribute to advancement of the clinical laboratory science profession.
- Peer recognition

EDUCATION & RESEARCH FUND, INC.

Robin H. Mendelson Memorial Award

Deadline: May 1

Purpose

The **Robin H. Mendelson** Memorial Award was established in 1971 to honor the memory of a courageous young man who struggled for five years to survive kidney dialysis and two transplants during the infancy of the technology. The purpose of the award is to honor outstanding service and contributions to ASCLS, the ASCLS E&R Fund, Inc., or clinical laboratory science.

Award

Recipients receive a plaque at the close of the ASCLS Annual Meeting House of Delegates.

Nominations

ASCLS members are encouraged to submit written recommendations to their ASCLS Regional Director. Current ASCLS Regional Directors and other members of the ASCLS National Board of Directors are in turn invited to prepare nomination letters to include:

- Nominee's name, degree, affiliation, and full contact information
- Specific contribution for which the nominee is being honored
- Date or period of time the contribution was made

Please email the nomination letter to the ASCLS Executive Vice President, jimf@ascls.org. Questions about this award can be directed to the E&R Fund contact listed on the Awards Committee roster.

Eligibility

- The award is given annually to the outgoing ASCLS president and up to three additional qualifying persons.
- Elected or appointed ASCLS officers
- ASCLS employees
- Chairperson or members of the ASCLS E&R Fund, Inc.
- ASCLS members or others whose contributions have been commendable and deserving of recognition for a particular service or position during a designated period of time.

EDUCATION & RESEARCH FUND, INC.

Joseph J. Kleiner Memorial Award

Deadline: Reviewed by E&R Fund Committee at End of Publication Year

Purpose

The Kleiner award, established in 1979, is endowed by the **Joseph J. Kleiner** Memorial Fund, developed by **Ms. Judy Kleiner** in honor of her father, the inventor of the *BD Vacutainer® Blood Collection System*. The award recognizes the sole or senior author of the best article published in *Clinical Laboratory Science*, the official journal of ASCLS.

Award

The sole or senior author receives a celebratory plaque and \$1000 at the ASCLS Annual Meeting Awards Ceremony.

Eligibility

All *Clinical Laboratory Science* articles are reviewed by a committee from the E&R Fund Board of Trustees and the *Clinical Laboratory Science* consulting editors.

EDUCATION & RESEARCH FUND, INC.

I. Dean Spradling Graduate Research Grant

Deadline: December 15

Purpose

The **I. Dean Spradling** Graduate Grant supports graduate research in clinical (medical) laboratory science.

Award

The recipient receives a plaque and up to \$3000 at the ASCLS Annual Meeting Awards Ceremony.

Applications

Please email the application form with further documentation to the ASCLS Executive Vice President at, jimf@ascls.org, by December 15. Questions about this award can be directed to the E&R Fund contact listed on the Awards Committee roster.

The applicant:

- Must be a professional or developing professional member of ASCLS.
- Must be a US citizen or permanent resident.
- Must be a Medical Laboratory Scientist or Technician pursuing graduate research.
- Must be accepted into or currently enrolled in an approved Masters or Doctoral program in a subject area related to clinical laboratory science.
- Cannot graduate before the grant is awarded.

One graduate faculty reference on institutional letterhead must accompany this application and proposal. The faculty person provides full contact information and evaluates the investigator's ability to complete the project.

Exclusions

- Educational tuition and curriculum development.
- Stipends for applicants and assistants.
- Manuscript preparation and publication cost.
- Purchasing standard equipment and supplies normally available in a clinical or research laboratory.
- Travel to scientific meetings.
- Indirect costs. Funds are for direct support of the proposed investigation.

Requirements

- A statement must be emailed to the ASCLS Executive Vice President, jimf@ascls.org, within six months after project completion explaining how the funds were used. Awardees who do not submit a report are ineligible for further awards.

- Awardees seeking an extension or additional support for continuation of a previously supported project must submit a new application accompanied by a progress report. Up to two extensions may be granted.
- Applicants are encouraged to submit their work for presentation at the ASCLS Annual Meeting and for publication in *Clinical Laboratory Science*.

EDUCATION & RESEARCH FUND, INC.

Member Research Grant

Deadline: April 1

Purpose

The Member Research Grant offers support to members of the clinical (medical) laboratory profession who are conducting a scientific investigation in the field of clinical laboratory science. The source for these grants is contributions from our members, clinical laboratory science practitioners, and corporate underwriters.

Award

The recipient receives a plaque and up to \$5000 at the ASCLS Annual Meeting Awards Ceremony.

Nominations

Please email the application form with further documentation to the ASCLS Executive Vice President, jimf@ascls.org, by April 1. Questions about this award can be directed to the E&R Fund contact listed on the Awards Committee roster.

The applicant must be:

- An active member of ASCLS.
- A US citizen or permanent resident.
- A Medical Laboratory Scientist or Technician with national certification.

One peer reference on institutional letterhead must accompany this application and proposal. The reference writer must provide contact information, may be an immediate supervisor, and must evaluate the investigator's ability to complete the project.

Exclusions:

- Educational tuition and curriculum development.
- Stipends for applicants and assistants.
- Manuscript preparation and publication cost.
- Purchasing standard equipment and supplies normally available in a clinical or research laboratory.
- Travel to scientific meetings.
- Indirect costs. Funds are for direct support of the proposed investigation.

Requirements

- A statement must be emailed to the ASCLS Executive Vice President, jimf@ascls.org, within six months after project completion explaining how the funds were used. Awardees who do not submit a report are ineligible for further awards.
- Awardees seeking an extension or additional support for continuation of a previously supported project must submit a new application accompanied by a progress report. Up to two extensions may be granted.
- Applicants are encouraged to submit their work for presentation at the ASCLS Annual Meeting and for publication in *Clinical Laboratory Science*.

EDUCATION & RESEARCH FUND, INC.

Recommended Topics for Both Graduate and Member Grants

Patient Safety

- Investigation of laboratory practices that improve patient safety.
- Assessment of pre-analytical and post-analytical errors and their impact on patient outcomes.

Clinical Laboratory Education

- Innovative educational techniques
- Simulation laboratories
- Student admission process and tracking success
- Student retention
- Research in student learning
- Changes in MLS undergraduate or graduate education
- Faculty development

Value of Laboratory Services

- Impact of test results in diagnosis and treatment.
- Development and assessment of test applications.
- Value of appropriate test utilization in clinical decision-making.
- Assessment of point-of-care testing validity and clinical efficacy.
- New test development and modifications, validation, and clinical efficacy.
- Correlation of proficiency testing, personnel standards, internal quality control, and quality assessment on the validity and clinical efficacy of test results.

Value of Educated Personnel

- Correlate level of education and clinical training to validity and quality of test results.
- Strategies to increase the number of, address retention of, and improve the public image of clinical laboratory professionals.
- Investigation of the role of the Medical Laboratory Scientist, Medical Laboratory Technician, or professional with a doctorate in Clinical Laboratory Science in test utilization.

Translational Research

- Applications that reduce disease incidence, morbidity, and mortality.

Proposal Format

Limit to three single-sided typewritten pages. Include all material essential to the application.

1. **Title**
2. **Background and rationale:** Identify how the project addresses the E&R designated research purposes and the profession's needs, demonstrate familiarity with existing research and personal expertise, identify pertinent issues and state the problem clearly and concisely.
3. **Objectives:** Appropriate, clear, and linked to the problem stated in the rationale.
4. **Methods/Design:** The methods/design should be described clearly; agree with objectives; be specific and detailed; identify strengths and limitations; describe the

sampling population, recruitment of subjects, data collection procedures, methods used to minimize sample bias; identify staff qualifications; indicate recording and reporting procedures; list appropriate deadlines; and guarantee confidentiality.

5. **Analysis Procedures:** The analysis section should include identification of instruments, relate to the purpose/objectives, describe extent and detail of analysis, list time frame, and describe written and/or verbal reporting procedures.
6. **Budget:** The budget section should include itemization and justification of cost and relate to the objectives and protocol.
7. **Appendices:** The appendices should include supplemental information, biographical expertise, support letters, and contracts.

EDUCATION SCIENTIFIC ASSEMBLY DEVELOPING PROFESSIONAL PAPER AWARDS

DEADLINE: APRIL 1

PURPOSE:

- The ASCLS Education Scientific Assembly (ESA) announces the competition for MLS/DMS/CGT/MLT developing professional research papers and case studies.
- **Research Papers** should address scientific as well as applicable educational, technical, administrative, consulting, and management studies.
- **Case Studies** should address any unusual, interesting, and unique manifestation of a disease etiology, pathology, clinical syndrome, complications and prognosis known or unknown.

AWARDS: The **research paper** winner will receive travel expenses to the ASCLS Annual Meeting, including airfare (coach fare; limits apply), registration and single room for the duration of the meeting.

The **case study** winner will receive a \$500 cash award.

APPLICATIONS: **Email one copy** of the research paper or case study (Word or Word Perfect format) and Application Coversheet to Melanie Giusti, ASCLS Director of Professional Development and Project Management, melanieg@ascls.org. Include the research paper or case study title, author name, and institution address on the paper's coversheet.

For additional information, contact the Education Scientific Assembly Vice Chair.

ELIGIBILITY:

- **Research Paper:** Developing Professional must be a current ASCLS member and have been enrolled in a NAACLS accredited MLS/DMS/CGT/MLT program at the time the research was conducted.
- **Case Studies:** Developing Professional must be a current ASCLS member and presently enrolled in a NAACLS accredited MLS/DMS/CGT/MLT program.

CONDITIONS:

- The Developing Professional winning the research paper award will present their paper during the ASCLS Annual Meeting. Developing Professionals also can submit their research papers and case studies to *Clinical Laboratory Science* to be considered for publication.
- Developing Professional awards will be presented at the Awards Ceremony during the ASCLS Annual Meeting.

- Research papers and case studies will be judged according to guidelines in the *Clinical Laboratory Science* instructions to authors. Failure to follow guidelines will result in submission rejection.
- Review of the paper/case will be anonymous. Designated representatives of the ESA will review papers/cases. Reviewers are expected to disqualify themselves if a paper/case is from their institution or there is a conflict of interest. Reviewers should abstain from grading if the subject is outside the reviewer(s) area of expertise. Authors will be notified by mail of awards soon after the review process. Date and time of research paper presentation will be included in the notification letter.
- Papers/cases that are not **emailed by the May 1 deadline** will be rejected without review and the submitter(s) will be notified.

JUDGING CRITERIA:

- Research papers and case studies will be judged according to guidelines in “*Instructions to Authors for CLS,*” which are included below.
- Basis for Grading **Research Papers:**
 1. Overall assessment of the investigation’s applicability and inherent value to CLS practitioners
 2. The validity of the author’s conclusion in reference to the hypothesis of problems, statistical findings, and their level of significance
 3. Organization of the paper
 4. Adherence to format in published instructions.
- Basis for Grading **Case Studies:**
 1. **Scientific Merit**
 - Case demonstrates extensive study of the subject (population), a valuable contribution to clinical laboratory science professions, allied health education, health care, and medicine.
 - Case represents uncommon disease condition, outcome of disease, unusual complications, education or management outcome and/or methodology.
 - Case study is clearly and thoughtfully organized, ideas well defined and comprehensive.
 - Interpretation of the case is presented sufficiently with implications for its relevance for clinical application or valuable contribution to the clinical laboratory science practice and professions.
 2. **Format and Presentation**
 - Writing shows good clarity, broad and precise vocabulary attuned to the scientific discipline and correct grammatical usage.
 - Patient history and disease condition and/or new innovative practice are described.
 - Main outcome measurements reflect the impact of achieving patient outcomes stated with adequate clarity.
 - All aspects of instructions to authors are followed.

3. **Preparation of Copy**

- All case studies must be double-spaced and typed on 8.5 x 11 inch paper with margins of 1 inch on all edges.
- Recommended typeface is Times New Roman, 12-point type with text format flush left.
- Cover page must be included; no abstract is required for initial submission.

KEY TO THE FUTURE RECOGNITION PROGRAM

DEADLINE: MAY 1

PURPOSE:

- This award serves to recognize and reward ASCLS members who have demonstrated their leadership potential to the organization, and to provide these members with structured mentoring.
- The Key to the Future Program is administered by the ASCLS Leadership Development Committee and is intended to assist constituent societies in the development of potential leaders to serve at local, state, regional and national levels of the Society. Additionally, the program encourages appointments/nominations of these highly motivated members to positions of responsibility within the organization that will further their leadership development.

AWARD: Recipients receive recognition and a unique Key to the Future pin at the ASCLS Annual Meeting.

Constituent societies are encouraged to appoint/elect awardees as delegates to the ASCLS Annual Meeting.

Each constituent society should recognize their nominees by announcing their names at the constituent society's annual Awards Ceremony and presenting them with a unique item designated exclusively for this purpose. The names of the winners should be published in the constituent society newsletter.

NOMINATION:

- Nominees are from a constituent (state) society. **Each constituent society may recognize a maximum of three (3) members per year.**
- Method of nomination by a constituent society is to be determined by that constituent society. ASCLS recommends the current constituent society President be involved, with a suggested committee composition including the President, Past President, President-Elect and the previous year's recipients.
- Nominations are to be submitted through the online form found on the [Keys to the Future page](#) of Awards and Scholarships.

ELIGIBILITY:

The nominee must be/have:

1. A new member (within three years), or a longstanding member who has recently increased his/her activity with the society
2. An ASCLS member in the Professional, Ascending Professional, or Developing Professional categories of membership
3. Demonstrated leadership potential by directing at least one task force or project, chairing a committee with significant tasks, or performing exceptionally as a

- constituent society Board member or local/chapter officer; outcomes of this involvement must be considered outstanding, creative and of high quality
4. A first time recipient of this award.

LIFETIME ACHIEVEMENT AWARD

DEADLINE: FEBRUARY 15

PURPOSE:

- The purpose of the **ASCLS Lifetime Achievement Award** is to recognize and honor an ASCLS member who has “made a difference” in ASCLS and the profession of clinical laboratory science. This award provides special recognition to an individual who has provided dedicated and outstanding service at all levels of the organization over a sustained period of time. In addition, the individual has demonstrated outstanding career achievements in clinical laboratory science and has significantly promoted the profession to the public and other health care professionals.

AWARD: All nominees attending the ASCLS Annual Meeting will receive a plaque and recognition at the ASCLS Awards Ceremony where the recipient of this award will be announced.

NOMINATIONS:

Submit through the Awards online submission process. Complete the necessary information on the online form. The following attachments must also be uploaded. **Resumes or CVs will not be accepted for consideration.**

1. Attachment 1: ASCLS Society Involvement
2. Attachment 2: Honors, Presentations, Publications and Other Professional Activities
3. Letter of Nomination explaining why this candidate merits the award. Points are awarded from the letter in the area of significant contribution to the profession.

Nominations may be made by:

- any ASCLS member, or
- Constituent Society

The attachments for this award will require significant time to complete. Please forward them to the nominee with enough time to allow completion and submission by February 15.

ELIGIBILITY:

The nominee must be:

- A member of ASCLS for at least 20 years prior to nomination
- A current member at the time of award presentation
- **Actively involved** in the profession of clinical laboratory science.

ASCLS Board of Director members are NOT eligible during their tenure on the Board.

Please remember: To be nominated for this award is an honor in itself and is the reason why each nominee receives recognition.

APPLICATION PROCESS:

Please weigh the qualifications and choice of this outstanding member carefully. The judges of this award have the difficult task of selecting a winner based on the information provided on the forms. Please pay particular attention to how you complete the attachments. Your thoughtful presentation of the candidate's merit, accurate completion of the attachments, and careful attention to the deadline will ensure your nominee the full consideration he/she deserves.

An individual or constituent society may nominate one individual. A previous nomination will not disqualify a person for re-nomination.

It is the **nominator's** responsibility to make sure the nominee understands what must be submitted and does the follow-through to see that deadlines are observed. If a constituent society is nominating an individual, then the Constituent Society President should assume the role of nominator. **A nomination letter** in support of the merits of the nominee as an individual and as an active member of the national, regional, state and local ASCLS societies must be included. It is the **nominator's** responsibility to write and submit the nomination letter. Points are awarded from the nomination letter in terms of significant contribution to the profession.

All forms must be submitted through the [Awards Online Submission](#) process. To be valid, a nomination must follow the format. CV's are not acceptable. The application and attachments, including the nomination letter, must be submitted no later than February **15** using the Awards Committee online submission process. Nominations lacking any attachments or nomination letter will not be accepted.

JUDGING CRITERIA:

The recipient of this award is selected based on his/her contribution to the profession and ASCLS over the entire duration of their membership. In selecting nominees, constituent societies or individuals should look at members who have a long history of significant contributions.

Nominees are evaluated using many activities that have occurred over a 20-year time span of membership. Criteria include, but are not limited to, the following:

- ASCLS activities at the local, state, regional, and national levels
- Professional honors received for ASCLS activities
 - National, regional, state
- Participation in other organizations related to clinical laboratory science (e.g., AABB, AACC, ASM, AMTF)
- Contributions to the profession
- Professional publications and presentations
- Government and licensure activities
- Recruitment into the profession or providing the 'face of the profession' by participating in health fairs or science fairs, career days, MLPW activities, and other activities that promote clinical laboratory science in the community

Our goal is to have a group of nominees who represent the epitome of service and professional activities within ASCLS and the Clinical Laboratory Science profession. Even if you feel that the person you would like to nominate may not win the award because he or she is not actively involved in every activity category, please consider suggesting that person as your nominee. There are many members who have inspired us and might not win the award, but what a great way to recognize them for all they've done for the profession. It is truly an honor to be nominated!

OMICRON SIGMA

DEADLINE: APRIL 1

PURPOSE:

- First awarded in 1977, Omicron Sigma is the ASCLS President's Honor Roll for Outstanding Service. It provides lasting recognition of those dedicated members who volunteer their personal resources, time and energy to the ASCLS. Recognition is at three levels: national, regional and constituent society. This allows the ASCLS President, regional directors, and constituent society presidents to recognize members for outstanding service.

AWARD: All nominees receive a ribbon at the ASCLS Annual Meeting, and are recognized at spring meetings of constituent societies.

NOMINATIONS: There is no limitation on the number of ASCLS members who can be recognized by the President, Regional Directors, and constituent society presidents. A member who is active at all three levels, National, Regional and Constituent Society can be recognized at all three levels.

ELIGIBILITY: The nominee must be a current member of ASCLS as of December 31. Contact the ASCLS office if you have problems downloading your membership list in time to make your nominations by the deadline.

APPLICATION PROCESS:

The National President, Regional Directors, and Constituent Society Presidents will enter recipient names using the online form found on the [Omicron Sigma page](#) of Awards and Scholarships.

Complete the necessary information on the online form, which will include the level that is being awarded (Constituent Society, Regional, National) and a brief description of the reason the member is being honored. Be sure to include the member number, and that you have checked that the person was a member of ASCLS as of December 31.

OTHER INFORMATION:

- Check the December 31 membership roster to confirm membership status of nominees and membership number. Non-members will not be considered!
- Submit member's name as it appears in the ASCLS membership rosters. Do not use nicknames. If a nominee is not on the master membership list, the committee will not consider the nomination.
- Provide the constituent society/state in which the nominee is a member.
- **Submit the nominee's ASCLS member number in the space provided.**
- Provide a brief explanation of the contribution to be recognized, one line preferred.
- Designate the level of recognition (constituent, regional, national).

- The ASCLS President typically delegates the notification of his/her national nominees to the Regional Directors. It is the responsibility of the Regional Directors and Constituent Society/State Presidents to notify their members of the region/state level nomination. The ASCLS Awards committee will NOT be mailing a letter to these individuals.

POLITICAL ACTION COMMITTEE FUNDRAISING COMPETITION

DEADLINE: MAY 30

PURPOSE:

- Each year the ASCLS Political Action Committee (PAC) holds a challenge to constituent societies and regions to raise funds for the PAC to support activities in the government arena in order to promote governmental policies favorable to clinical laboratory science.

AWARD: Regional winners are announced at the House of Delegates at the ASCLS Annual Meeting.

The constituent society which raises the highest amount of funds (per active membership) in the past fiscal year (July of prior year to May of current year) will be acknowledged at the ASCLS Annual Meeting Awards Ceremony with a plaque. Second and third place winners may be awarded plaques as deemed appropriate.

APPLICATION: There is no application submission. Fundraisings totals are automatically calculated based on the mailing address of all PAC donors throughout the year.

PROMOTION OF THE PROFESSION COMMITTEE FUNDRAISING COMPETITION

DEADLINE: MAY 30

PURPOSE:

- Since 1998, the Professional Affairs Committee of ASCLS (now changed to Promotion of the Profession Committee) has presented a yearly challenge to constituent societies to raise funds for the Children's Miracle Network or other charitable organizations of their choice.

AWARD: The constituent society that raises the highest amount of funds per active member in the past fiscal year receives recognition and a plaque at the ASCLS Annual Meeting Awards Ceremony.

APPLICATION: Each constituent society President or the society's Promotion of the Profession Committee Representative needs to submit their fundraising activity/activities through the Awards Online Submission Process. Complete the necessary information on the online form, which will include the amount of funds raised, and a brief description of the fundraiser(s).

JUDGING CRITERIA:

- First, Second and Third place awards will be given to constituent societies based on the following criteria:
 1. Percentage (number of members/current total membership) of member participation during the fund raising event(s) in the past fiscal year (July of prior year to May of current year)
 2. Innovative methods used by the societies to achieve public recognition of society members and the clinical laboratory profession during the fundraising event(s).
 3. Fundraising that is used for scholarships is not eligible for consideration.

PUBLICATION AWARD (paper and web versions) CONSTITUENT SOCIETY or ASCLS-AFFILIATED GROUP

DEADLINE: FEBRUARY 15

PURPOSE:

- The purpose of this award is to recognize excellence in a constituent society's or other ASCLS-affiliated group's (e.g., Diversity Advocacy Council or Developing Professional Forum) publication/newsletter. Awards are given in two categories: (1) the traditional newsletter paper format (which includes a paper newsletter posted on a state society's website) and (2) the true web-based newsletter with associated links, animations, etc.

AWARD: Winning societies receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

Awards are given to the top three publications in each of the two categories:

- Paper based version
- True web based newsletters (**A PDF or copies of the paper format published on the website is not considered web-based.**)

NOMINATIONS:

The Constituent Society President or Affiliated Group Chair will submit the nomination for the ASCLS Constituent Society/Affiliated Group Publication Award through the Awards online submission process.

Complete the necessary information on the online form.

For print/PDF publications:

- **A PDF copy of two (2) issues** that best represent the publication efforts are to be submitted as attachments through the online submission, or uploaded as a link, if stored on a website.

For web-based publications:

- Submit the web site address with an indication of the **two (2)** issues that best represent the publication efforts.
- Keep all newsletters for that award year on the website. If this is not possible due to space constraints, please contact the Awards Committee for directions on submission before newsletter files are replaced.

ELIGIBILITY:

All ASCLS Constituent Societies/affiliated groups are eligible to submit entries with the following provisions:

- Publication dates of submitted issues must be between the previous February and the current February, inclusively.
- The ASCLS office **MUST** be on the mailing or email list.

JUDGING CRITERIA:

All publications will be examined for compliance with the ASCLS standards of publication as provided to all constituent society editorial staff members: editor, president, and immediate past-president.

The constituent society's or ASCLS-affiliated group's publication judged to be in the top three from the paper based and from the web-based newsletters will receive an award. Judging of each entry is based on the following:

- **OVERALL APPEARANCE** – the publication is inviting for the receiver to read. It “jumps out” for the reader from a collection of publications or from the screen. It is easy to follow, has consistent type styles with quality printing (for printed version).
 1. **Initial impression:** The document has a professional appearance. It looks like something you would want to pick up and read. The paper and print are of high quality.
 2. **Font/Style:** A consistent and readable font is utilized throughout the document. All text is sharp and legible.
 3. **Text:** Hyphenation is appropriate. Paragraphs use consistent/visually attractive spacing and appealing right/full or left justification. There is no impression of the items being “squeezed” in, or conversely, material being spread too thinly just to “fill up space”.
 4. **Flow:** It is easy to follow an article from beginning to end. Where indicated, correct notations are included (ex: continued on page 3, or continued from p. 1).

- **COVERAGE AND CONTENT** – the articles in the publication should have appeal, relevance, diversity and balance. It should be relevant to clinical laboratory science; have a balance of national, regional, and local news and actively elicit suggestions, opinions, articles, etc. from readers. The printed publication should clearly and prominently list contact information for the Editor, Board of Directors, committee chairs, etc. (mail, phone, or email).
 1. **Contact information:** It contains contact information for the publication's publisher, board of directors, and committee chairs either plainly printed in the newsletter, or there is a reference to the web site for the information.
 2. **Policy:** The policy of the organization for accepting articles, editorial practices, and mechanisms for members to submit articles must be clearly stated.
 3. **Coverage:** There are regularly articles for national, regional, and local news for the society.
 4. **Content:** There are regularly articles with scientific and educational content.

- **CREATIVITY AND DISPLAY** – the publication design elements should reflect imaginative and original planning. Each page should have a clear center of interest with captions, headlines, photos and copy effectively filling the allotted space. For the web-based

version, it should be easy to get to and easy to view. Posted links must be current and functional.

1. **Design Elements:** The overall document has an attractive and consistent appearance such as page number, edition, date, newsletter name, and return address.
 2. **Creativity:** Each article is presented in an attractive and interesting layout with attention grabbing “Headlines”, appropriate mix of photographs, captions and graphics.
 3. **Display:** Through the use of borders, shading, or color, each page is visually appealing and varied.
 4. **Balance:** When viewing the document, there is not a significant change in “white space” from page to page (i.e. some pages are not crowded with other pages spaced far apart).
- **PHOTOS, ARTS, AND GRAPHICS** – the photos are of good quality and reflect imaginative and original layout and spacing. Graphics and artwork have technically good quality that enhances the publication.
 1. **Photos:** Photographs are appropriately captioned, and interesting so as to entice the viewer to read the article.
 2. **Graphics:** Graphics are creatively used, and appropriate to the topic of each article.
 3. **Imagination:** Multiple and varied photos and graphics are creatively utilized throughout each edition.
 4. **Technical appearance:** All photos, art, and graphics are reproduced in clear and sharp detail. They are not fuzzy in appearance. If colored, the colors are reproduced accurately and are visually appealing.
 - **COPY** – the copy is informative, interesting and includes imaginative headlines, news stories, feature articles, quotes, etc. The writing is lively with strong, colorful nouns and verbs (except for scientific articles). Paragraphs of approximately 40 words have the most important facts in the opening words.
 1. **Grammar:** All articles utilize correct spelling, punctuation, capitalization, verb tense and meet all other requirements for correct grammar.
 2. **Readability:** The writing is lively and engaging. The reader is likely to finish each article.
 3. **Inform:** The articles are of value in providing helpful technical and professional information.
 4. **Variety:** There is imaginative use of headlines, news stories, feature articles, case studies, and quotes in each edition.

SCIENTIFIC RESEARCH AWARD

DEADLINE: FEBRUARY 15

PURPOSE:

- The purpose of the ASCLS Scientific Research Award is to recognize and encourage the development of scientific research in the field of clinical laboratory science **within the past two years**. Examples may include, but are not limited to: new test methodology, reagent development, test development, quality assurance, quality control program development, and instrument development. (This does not include research projects involving creative innovations and materials which fall under the Theriot Award for Development of Significant Materials in Media & Equipment.)

AWARD: Recipients receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

APPLICATION:

Submit nominations for the ASCLS Scientific Research Award through the Awards online submission process. Complete the necessary information on the online form. The following attachments must also be uploaded.

1. A copy of the project or a synopsis of the project
If published information is not available, submit a synopsis of the project, not to exceed ten double spaced typewritten pages, signed by all contributors to include:
 - Title
 - Contributor names and affiliations
 - Abstract
 - Introduction (description and/or purpose)
 - Materials and methods
 - Results (include any figures and/or tables)
 - Discussion and conclusion
 - References
 - Other materials as necessary to evaluate the project
2. Names, addresses and ASCLS member numbers of additional persons submitting the application and co-authors. If more than one person is participating in a single entry, indicate who will represent the group at the ASCLS Annual Meeting.
3. An explanation, in fewer than 300 words, of the impact of this project on patient care and current laboratory science practice.

ELIGIBILITY:

- Any member of ASCLS who has developed scientific materials, or provided the item or idea for the item.
- Any organized group that has developed scientific materials, or provided the item or idea for the item, that is sponsored by an ASCLS member.

- All entries must be in a well-developed state, not a preliminary stage of investigation or development.

JUDGING CRITERIA:

- **Timeframe:** Was the research described in the proposal conducted within the past two years?
- **Scientific merit**
 1. **Benefit to the profession:** Does the research improve quality of laboratory testing or patient care/treatment?
 2. **Originality:** Was this research original or have a unique approach or concept?
 3. **Relevance to current laboratory medicine:** Was the research timely or critical to laboratory practice?
 4. **Impact on ASCLS Body of Knowledge or Scope of Practice:** Does the research expand current level of knowledge or scope of practice in clinical laboratory science?
- **Overall presentation**
 1. **General:** Was the writing clear, logical with appropriate scientific writing style utilized?
 2. **Title:** Was it clear, concise and an accurate portrayal of the project?
 3. **Abstract:**
 - Is it broad and were long term objectives and specific aims clearly stated?
 - Was the health relatedness of the project clearly stated?
 - Were the methods of achieving goals concisely described?
 - Were the results and conclusions from the research concisely stated?
 4. **Introduction:** Was the background information adequate?
 5. **Materials and Methods:**
 - Research procedures used accomplish specific aims of the project
 - Test and control populations appropriate for study
 - Equipment, procedures described so others could repeat study
 6. **Results:** data well organized and presented in appropriate formats (charts, graphs, etc.)
 7. **Conclusion:**
 - Did the data support the thesis?
 - Was the data interpreted clearly?
 - Was the discussion focused on the significance of the results?
 - Were valid conclusions drawn?
 - Were further studies indicated and noted?
 8. **References:** Were the references current, adequate, and relevant to the study?

SCIENTIFIC ASSEMBLY PROFESSIONAL ACHIEVEMENT AWARDS

DEADLINE: FEBRUARY 15

PURPOSE:

- The purpose of the Scientific Assembly Professional Achievement Award is to recognize outstanding professional achievement of an individual ASCLS member within his or her chosen area of academic, scientific or vocational interest. The award for each Scientific Assembly section will be based on specific measurable contributions through evidence submitted to the judges.

AWARD: Recipients receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

NOMINATIONS:

This award is submitted through the online submission process. Complete the necessary information on the online form. The following attachments will be also uploaded. **Resumes or CVs will not be accepted for consideration.**

1. SA Professional Achievement Application (included in these guidelines, or available online)
2. Attachment containing documentation of mechanical inventions, curricula, technical systems, scientific papers, books, photographic developments, manuals, CAI programs or published reviews of educational aids may be uploaded. (optional)

Nominations may be made by:

- ASCLS Region
- Constituent Society
- Scientific Assembly section

ELIGIBILITY:

The nominee must be:

- A member of ASCLS for at least **four years** prior to nomination
- A current member at the time of award presentation
- A member in the applicable section of the Scientific Assembly for at least four current and consecutive years
- Active in programs and policies of ASCLS through the mechanisms of the Scientific Assembly on various levels of ASCLS: local, constituent society, regional and national.

Scientific Assembly section chairperson(s) and vice chairperson(s) are not eligible while serving in their position. In general, nominees of a specific scientific discipline must NOT have received a Professional Achievement Award in that particular Scientific Assembly in the past **ten** years. The list of past winners is posted on the Scientific Assembly Professional Achievement Award webpage. However, nominees from previous years who did not win the award may be

nominated in subsequent years with new information obtained over the current year bolstering the application.

While this award is not directed toward administrative aspects of ASCLS, it is felt that active participation in the Scientific Assembly and ASCLS is of importance.

APPLICATION PROCESS:

The nominee completes the application form and submits it to the nominator. The nominator will upload the form and complete the additional information through the Awards Online Submission process.

Documentation of mechanical inventions, curricula, technical systems, scientific papers, books, photographic developments, manuals, CAI programs or published reviews of educational aids, etc., may be included as one additional attachment. In the case of journal articles, textbooks, or textbook chapters, please provide appropriate bibliographic citations. You do **not** have to provide a photocopy of these items. In the case of curricula, CDs, or other educational materials, please **provide a sample** either as an attachment or with the packet. **Resumes or CVs will not be accepted.**

There are eleven Scientific Assemblies and they are as follows:

Chemistry/Urinalysis	Laboratory Administration/Quality/
Education	Accreditation/Industry/Consulting
Generalist	Microbiology/Public Health
Hematology/Hemostasis	Molecular Diagnostics
Immunology/Immunohematology	Phlebotomy
Informatics	Point of Care

The ASCLS Scientific Assembly Coordinator is responsible for determining the evaluation protocol to be used for selecting the award's winners. Each Scientific Assembly section chairperson is responsible for appointing a Professional Achievement Award Selection subcommittee to select the winner and informing the Scientific Assembly Coordinator of their subcommittee chairperson.

By February 22, the Scientific Assembly Coordinator will email the subcommittee chairperson of the applicable Scientific Assembly section all of the nomination packets, a copy of the guidelines, voting sheets, and instructions. Subcommittee chairs then disseminate all of the materials to their respective subcommittee members who should complete the score sheet and total the scores by March 22. There is no minimum score for an award. However, each member should check either Recommend or Do Not Recommend for each nominee. The Scientific Assembly Coordinator should email the name of their respective Award recipient to the ASCLS Awards Committee, awards@ascls.org, by April 15.

NOTE: Because of the multiple levels of communication required for determining winners of this award, it is critical that deadlines be observed.

THERIOT AWARD FOR DEVELOPMENT OF SIGNIFICANT MATERIALS IN MEDIA & EQUIPMENT

DEADLINE: FEBRUARY 15

PURPOSE:

- The Theriot Award recognizes and encourages the development of significant, creative innovations and materials that contribute to the quality of laboratory testing, improved patient care/treatment, or enhance teaching.

AWARD: Recipients receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

APPLICATION: Submit the application through the Awards online submission process.

APPLICATION PROCESS:

This award is submitted through the online submission process. Complete the necessary information on the online form. The following attachments must also be uploaded.

1. A copy of the materials OR an example of the materials
2. Names, addresses and ASCLS member numbers of additional persons submitting the application. If more than one person is participating in a single entry, indicate who will represent the group at the ASCLS Annual Meeting.

ELIGIBILITY:

- Any member of ASCLS who has developed materials in the area of multimedia, materials and/or equipment, or provided the idea for the items.
- Any organized group that has developed materials in the area of multimedia, materials and/or equipment, or provided the idea for the items, that is sponsored by an ASCLS member.
- All entries must be in a well-developed state, not a preliminary stage of investigation or development.
- All entries must be submitted on the official ASCLS Theriot Award Application Form.
- The application must be typed and sent electronically.

JUDGING CRITERIA:

- **Creativity**
 1. **Originality:** Was the project original or have a unique approach or concept?
 2. **Graphics/visuals:** Does the artwork/graphics enhance the project?
 3. **Goal Achievement:** Does the project achieve its goal or purpose?
- **Scientific Merit**
 1. **Benefit to profession:** Does the project improve quality of laboratory testing, patient care/treatment, or enhance teaching?
 2. **Relevance to current laboratory medicine:** Was the project timely or critical to laboratory practice?

3. **Impact on ASCLS Body of Knowledge or scope of practice:** Does the project expand the current level of knowledge or scope of practice in clinical laboratory science?
 4. **Accuracy:** Was the material accurate to a degree necessary for target audience?
 5. **References:** Were references adequate, current, and relevant to the project?
- **Professional Quality of Project**
 1. **Interest level:** Does the project hold attention?
 2. **Ease of use:** Is the project “user friendly”?
 3. **Appearance of project:** Does the project have polished, professional look reflective of medium selected?
 - **Understanding of selected media**
 1. **Technology:** Does the project reflect contemporary technology in the use of selected medium (i.e., current versions of software, contemporary graphics, etc.)?
 2. **Availability:** Was the medium used readily available to target audiences?

VOICES UNDER 40

DEADLINE: APRIL 1

PURPOSE:

- ASCLS Voices Under 40 Spotlight recognizes our many, talented and committed young professionals under 40 years old. The ASCLS Voices Under 40 Spotlight has been developed to honor ASCLS members who have shown exceptional commitment to ASCLS, the laboratory profession, and their community at large at a young age in their professional careers.

AWARD: Recipients receive a plaque at the ASCLS Annual Meeting Awards Ceremony and are showcased throughout the following year, including being featured on the ASCLS website.

NOMINATIONS:

This award is submitted through the online submission process. Complete the necessary information on the online form. The following attachments must also be uploaded. **Resumes or CVs will not be accepted for consideration.**

3. Voices Under 40 Attachment (included in these guidelines, or available online)
 - a. This includes the Personal Statement addressing questions on the application
4. 2 Letters of Nomination explaining why this candidate merits the award.

Nominations may be made by:

- ASCLS Region
- Constituent Society

ELIGIBILITY:

- Age less than 40 years old
- Boundless enthusiasm for the profession and for ASCLS
- Looked up to as an ambassador for Medical Laboratory Science and for ASCLS

JUDGING CRITERIA:

The recipient of this award is selected based on his/her contribution to the profession, to ASCLS and to the community. In selecting nominees, constituent societies or individuals should look at those individuals who are making a difference and leading the way under the age of 40. Nominations are submitted to the ASCLS Membership Committee and the Committee votes to determine recipients. If a member of the ASCLS Membership Committee is nominated for the 'Voices' recognition, that member is recused from the selection process.

Nominees are evaluated on their commitment to advancing our profession through leadership and education; to promoting our profession to the public and community involvement. Criteria include, but are not limited to, the following:

- ASCLS activities at the local, state, regional, and national levels
- Participation in other organizations related to clinical laboratory science
- Contributions to the profession
- Professional publications and presentations
- Legislative activities
- Leadership activities in community, church, or civic organizations
- Recruitment into the profession or providing the 'face of the profession' by participating in health fairs or science fairs, career days, MLPW activities, and other activities that promote clinical laboratory science in the community

The goal is to recognize those exceptional individuals under the age of 40 who are actively representing the Voice of ASCLS in the workplace, ASCLS, and the community.

WEBSITE AWARD

CONSTITUENT SOCIETY or ASCLS-AFFILIATED GROUP

DEADLINE: FEBRUARY 15

PURPOSE:

- The purpose of this award is to recognize excellence in a constituent society's or other ASCLS-affiliated group's (e.g., Diversity Advocacy Council or AMTF) website.

AWARD: Winning societies/affiliated groups receive a plaque at the ASCLS Annual Meeting Awards Ceremony.

NOMINATIONS:

The Constituent Society President or Affiliated Group Chair will submit nomination for the ASCLS Constituent Society/Affiliated Group Website Award through the Awards online submission process. Complete the necessary information on the online form. The web address will be uploaded as part of the submission process.

ELIGIBILITY:

All ASCLS constituent societies/affiliated groups are eligible to submit entries with the following provisions:

- The constituent society's/affiliated group's website contains a link to the ASCLS website.
- The website is permanent rather than one developed for a meeting/event/activity and then removed.

JUDGING CRITERIA:

The constituent society's or ASCLS-affiliated group's website judged to be in the top three from among all of the entries will receive an award. Judging of each entry is based on the following:

- **OVERALL APPEARANCE** – the website is inviting for the receiver to read. It “jumps out” for the reader from the screen. It is easy to follow and has consistent type styles.
 1. **Initial impression:** The website has a professional appearance. It looks like something you would want to read.
 2. **Font/Style:** A consistent and readable font is utilized throughout the site. All text is sharp and legible.
 3. **Text:** Hyphenation is appropriate. Correct spelling, punctuation and nomenclature are utilized. Paragraphs use consistent/visually attractive spacing. Appropriate format is utilized.
 4. **Flow:** It is easy to follow; the tabs on the Home page are easy to understand and are user friendly.
- **COVERAGE AND CONTENT** – the content of the website should have appeal, relevance, diversity and balance. It should be relevant to clinical laboratory science; have a balance of national, regional, and local information.

1. **Contact information:** It contains contact information for the website's coordinator, society's/group's board of directors, and committee chairs, if applicable.
 2. **Coverage:** There are regular updates of national, regional, and local news for the society.
 3. **Content:** There are regular updates concerning awards and scholarship opportunities, continuing education opportunities, upcoming events/activities, legislative issues, membership information/benefits, newsletters, and helpful links.
- **CREATIVITY AND DISPLAY** – the design elements should reflect imaginative and original planning. It should be easy to get to and easy to view. Posted links must be current and functional. Each page should have a clear center of interest with captions, headlines, photos and copy effectively filling the allotted space.
 1. **Design Elements:** The overall site has an attractive and consistent appearance.
 2. **Creativity:** Each page is presented in an attractive and interesting layout with attention grabbing captions, appropriate mix of photographs, animation and graphics.
 3. **Display:** Through the use of borders, shading, or color, each page is visually appealing and varied.
 4. **Balance:** When viewing the site, there is not a significant change in “white space” from page to page (i.e. some pages are not crowded with other pages spaced far apart).
 - **PHOTOS, ARTS, AND GRAPHICS** – the photos are of good quality and reflect imaginative and original layout and spacing. Graphics and artwork have technically good quality that enhances the site.
 1. **Photos:** Photographs are appropriately captioned, and interesting so as to entice the viewer to continue to view the website.
 2. **Graphics:** Graphics are creatively used, and appropriate to the topic of each page.
 3. **Imagination:** Multiple and varied photos, graphics, and animations are creatively utilized throughout the website.
 4. **Technical appearance:** All photos, art, and graphics are reproduced in clear and sharp detail. They are not fuzzy in appearance. If colored, the colors are reproduced accurately and are visually appealing.
 - **COPY** – the copy is informative, interesting and includes imaginative captions, relevant news, and understandable information, etc. The most important facts are readily visible.
 1. **Grammar:** All pages utilize correct spelling, punctuation, capitalization, verb tense and meet all other requirements for correct grammar.
 2. **Readability:** The writing is lively and engaging. The reader is likely to navigate to various tabs and finish each page.
 3. **Information:** The information contained is of value in providing helpful, relevant, and professional information.

ATTACHMENT 1: ASCLS Society Involvement

Name: _____

Elected ASCLS Officer, Regional Director, Ascending Professional (formerly NPNM, FYP) Director, Developing Professional (formerly Student) Director, Elected Board/Council Member, Ascending/Developing Professional (formerly NPNMF/Student) Forum Officers

List position (if applicable include President-Elect and Past-President) and the year(s) of term.

National	Year(s)	Award Use Only
1		
2		
3		
Regional		
1		
2		
3		
State		
1		
2		
3		
Local		
1		
2		
3		

Appointed ASCLS Committee/Council/Forum/Scientific Assembly/Subcommittee/Task Force Chair, Co-Chair, Vice-Chair or Member

Meeting general/program committee Chair, Co-Chair, Vice-Chair or Member

Journal/Newsletter Editor, Associate Editor, Consulting Editor, Website creator, Webmaster

List position and the year(s) of term; indicate if chair, co-chair, vice-chair or member, editor, associate or consulting editor.

National	Year(s)	Award Use Only
1		
2		
3		
Regional		
1		
2		
3		
State		
1		
2		
3		
Local		
1		
2		
3		

Name: _____

Other ASCLS Activities:

Appointed/Elected ASCLS Representative to an affiliate organization (BOC, CCCLW, NAACLS, IFBLS, etc.)

Officer as an appointed/elected ASCLS rep in an affiliate organization

Committee/Forum advisor, Ascending Professional (NPNMF) Communication Coordinator,

Ascending/Developing (Student/FYP/New Professional) Representative

National Scientific Assembly member, national Annual Meeting host liaison, national Speaker of the House, Sole/primary national position paper author

Leadership Academy graduate, Student Bowl volunteer, etc.

List position and the year(s) of term.

National	Year(s)	Award Use Only
1		
2		
3		
Regional		
1		
2		
3		
State		
1		
2		
3		
Local		
1		
2		
3		

Delegate to ASCLS House of Delegates (HOD)

List all years; note whether delegate (D) or alternate (A).

National HOD	Year(s)	Award Use Only
State HOD		

Name: _____

Attendance at ASCLS Meetings:

National/Regional/State Annual Meeting, Advanced Management Institute, Clinical Laboratory Educators' Conference, Legislative Symposium

List meeting and year(s) attended.

National	Year(s)	Award Use Only
Regional		
State		

ATTACHMENT 2: Honors, Presentations, Publications and Other

Name: _____

Membership and Activities in Other Laboratory Related Professional Societies:

AABB, AACC, Alpha Mu Tau, ASCP, ASH, ASM, CLMA, APHL, etc.

List organization, position and the year(s) of term.

Paid Membership	Year(s)	Awards Use Only
Officer or Committee Member		

ASCLS Professional Awards, Honors, Recognition:

ASCLS Board of Directors, Scientific Assembly Professional Achievement (Kendal), *CLS* Distinguished Author, Gilbert, Key to the Future, Kleiner, Member of the Year, Mendelson, Ascending Professional Leadership (New Professional of the Year), Omicron Sigma, Poster Winner, Scientific Research, Developing Professional (Student Forum) Leadership, Theriot
List award and the year(s) received.

National	Year(s)	Awards Use Only
Regional	Year(s)	
State	Year(s)	
Local	Year(s)	

Name: _____

Other Professional Awards and Honors

List award and the year(s) received.

Specify	Year(s)	Awards Use Only

Professional Presentations:

Platform presentations or posters

List title, meeting, date, and hours (8 hours, 4 hours, 1-2 hours, or poster); do NOT include work related presentations.

International	Date(s)	Awards Use Only
National		
Regional/State		

Professional Publications:

Articles, editorials, abstracts, professional books, book chapters.

List title, publisher or journal/newsletter, year, peer or non-peer reviewed; do NOT include work related publications.

National	Year	Awards Use Only
Regional/State		

Name: _____

Exemplary Service to the Profession (activities not outlined previously as they relate to contributions to the profession):

Board of Certification/BOR/NCA activity (other than as ASCLS appointed rep)/exam committee member, NAACLS volunteer

Licensure activity – lobby day/mass mailing organizer, legislative lobbying – office visits/letter writing/phone calls

Health fair organizer/volunteer, MLPW committee chair/member, career day volunteer

Other

Describe the activity and the year(s) completed, be specific; do NOT include work related activities.

Activity	Year(s)	Awards Use Only

ATTACHMENT 3: Developing Professional Leadership

Name: _____

NOTE: Do NOT include activities undertaken or awards received as part of a school MLT/MLS club in any section of the application form.

Communication to promote ASCLS membership and the national ASCLS Developing Professional Forum

Letter and/or Email (include subject, date(s)), Newsletter/Website (include name of newsletter/website, title of article, publication date)
 Oral Presentation (include title, date(s), group(s) to which you presented)

National	Date(s)	Awards Use Only
Regional/State/Local		

Attendance at ASCLS related meetings

National Board of Directors Meeting, Regional Council Meeting, State Board Meeting, other ASCLS meeting

*List type of meeting; only include meetings already attended, **not** future meeting.*

National	Date(s)	Award Use Only
Regional		
State		

Name: _____

Professional Awards (related to ASCLS and/or the profession)

List award and year received.

National	Year	Award Use Only
Regional		
State		
Local		

Contributions to ASCLS membership and the ASCLS Developing Professional Forum (activities not outlined previously by nominee)

Describe the activity, your involvement in it and dates completed. Be concise and specific in your description.

Activity	Date(s)	Awards Use Only

ASCLS Scientific Assembly Professional Achievement Award Nomination Form

Please forward this nomination to the nominee. Completed applications must be submitted through the online submission process by February 15.

I, the undersigned, wish to nominate the following candidate for the *ASCLS Scientific Assembly Professional Achievement Award*.

Nominator
Signature (may be electronic)
Nominator email:
Candidate:
Scientific Assembly Section:

ASCLS Scientific Assembly Professional Achievement Award ASCLS Application Form

To be completed by Nominee:

Name, Degree, Certification, and Title		
Employer		
Work Address		
City	State	Zip
Work email	Contact number:	
Home Address		
City	State	Zip
Home email	Contact number:	Alt number:
Nominee Signature		

Elected ASCLS Officer, Assembly Officer, Board Member

List position and year(s) of term. List all years, even if accumulated points exceed the maximum.

National ASCLS officer or board member, Scientific Assembly officer (3 points per year of term)	Points (30 Max)
1	
2	
3	
4	
5	
Regional ASCLS officer or board member, Scientific Assembly officer (2 points per year of term)	
1	
2	
3	
4	
5	
State ASCLS officer or board member, Scientific Assembly officer (2 points per year of term)	
1	
2	
3	
4	
5	
Total of elected ASCLS officer, board member or SA officer points	

Appointed ASCLS Committee/Task Force Chair or Member

List position and year(s) of term. List all years, even if accumulated points exceed the maximum. Indicate if *chair or member*.

National (4 points per year as chair, 2 points per year as vice-chair or member)	Points (30 Max)
1	
2	
3	
4	
5	
Regional (2 points per year as chair, 1 point per year as vice-chair or member)	
1	
2	
3	
4	
5	
State (2 points per year as chair, 1 point per year as vice-chair or member)	
1	
2	
3	
4	
5	
Total of appointed committee/task force chair or member (30 points maximum)	

Attendance at All Professional Society Meetings

List year(s) you attended. List all, even if accumulated points exceed the maximum.

Exclude attendance at meetings required by employer.

Examples of meetings: ASCLS, CLEC, Legislative Day, AACC, AABB, ASM, CLMA, ASM, ASCP

National (1 point for each year attending)	Points (10 Max)
Regional (0.5 points for each year attending)	
State (0.5 points for each year attending)	
Total of meeting attendance points (10 points maximum)	

Delegate to ASCLS National House of Delegates

List dates. List all, even if accumulated points exceed the maximum.

List each year as a delegate (2 points for each year)	Points (10 Max)
Total of delegate points (10 points maximum)	

Leadership in Professional Organizations Other Than ASCLS

List organization, position and year(s) of term. List all, even if accumulated points exceed the maximum.

NOTE that “member” in a professional organization does not qualify as evidence of “leadership”.

Exclude attendance at meetings required by employer.

Examples of societies: AACC, AABB, ASM, CLMA, ASM, ASCP

Provide position title, activity, organization, and year (1 point for each year of service)	Points (10 Max)
1	
2	
3	
4	
5	
Total points for leadership in organizations other than ASCLS (10 points maximum)	

Professional Presentations

Platform presentations or posters at scientific meetings; provide title, sponsor, dates, and hours.

8 hours (10 points), 4 hours (5), 1–2 hour presentation or poster session (3)	Points (10 Max)
1	
2	
3	
4	
5	
Total professional presentations (10 points maximum)	

Professional Publications

Articles, editorials, professional books, book chapters. Give title, publisher or journal, year.

Peer-review articles (5 points), books (5), book chapters (3), educational articles, editorials (2)	Points (10 Max)
1	
2	
3	
4	
5	
Total professional publications (10 points maximum)	

Professional Legislative Activities

Letters to senators and representatives, meetings with senators and representatives, licensure activities.

For Legislative Day, post activity in Attendance at Professional Society Meetings.

List professional legislative activity and year (1 point per activity per year)	Points (10 Max)
1	
2	
3	
4	
5	
Total legislative activities (10 points maximum)	

Professional Awards, Honors, Recognition

Omicron Sigma, Member of the Year, scholarships, authorship awards

National award (2 points for each year), Local/regional (1 point for each year)	Points (10 Max)
1	
2	
3	
4	
5	
Total awards, honors, recognition (10 points maximum)	

Exemplary Service to the Profession or Major Contribution to ASCLS

e.g., National annual meeting chair, position paper author, editing national bylaws or Body of Knowledge.

NOTE that significant preference is given to efforts on a national level.

Exemplary service activity (10 points each)	Points (20 Max)
1	
2	
3	
Total exemplary service (20 points maximum)	

Recommendations

Grand Total Points

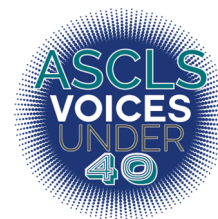
150 points maximum, points will be used in the event of two or more nominees	
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Note: If electronic signatures are not available, forms and/or letters transmitted from the nominators' personal e-mail addresses will be accepted



ASCLS Voices Under 40 Application Form

Deadline April 1



The **ASCLS Voices Under 40** Spotlight has been developed to honor ASCLS members who have shown exceptional commitment to ASCLS, the laboratory profession, and their community at large at a young age in their professional career.

Requirements:

- Must be **less than 40 years old** at the time of application
- Must complete application with a minimum accumulation of **30 points** in the following areas (**Please note: nominees who achieve >40 and >50 points will be awarded an extra 5 or 10 points, respectively**):
 - **Commitment to Advancing our Profession through Leadership**
 - **Commitment to Advancing our Profession through Education**
 - **Commitment to Promoting our Profession to the Public**
 - **Community Involvement**
- Must submit **2 professional reference letters** addressing the personal commitment and leadership of the nominee
- Must submit Personal Statement
 - Answer all listed questions in your response
 - Limit responses to 1-2 pages, double-spaced, 12-point font

Timeline:

- April 1st, completed applications and professional reference letters due to ASCLS Awards Committee, <https://www.ascls.org/about-us/awards-and-scholarships>
- Honorees recognized at Annual Meeting
- August 1st, beginning of monthly spotlights

Nominee

Name, Degree, Certification, and Title →		
Job Title →		
Employer →		
Work Address →		
City →	State →	Zip →
Work email →	Work Phone →	
Date of birth:		
Home Address →		
City →	State →	Zip →
Home email →	Home phone →	

Commitment to Advancing our Profession through Leadership

Leadership within ASCLS: Elected positions (include all levels of involvement)

List position and year(s) of term. List all years, adding an additional page if needed.

	Points
National ASCLS officer or board member, Scientific Assembly officer(2 points for each year of service)	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Regional ASCLS officer or board member, Scientific Assembly officer (2 points for each year of service)	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
State/District/Local ASCLS officer or board member, Scientific Assembly officer (2 points for each year of service)	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Total points for elected leadership within ASCLS	

Leadership within ASCLS: Appointed ASCLS Positions – eg. Committee (including convention planning or CE event planning)/Task Force/Liaison/Leadership Academy Graduate (National, Regional, or State)

List position and year(s) of term. List all years, adding an additional page if necessary. Indicate if *chair, member, or intern*

National (3 points per year as chair, 2 points per year as vice-chair or member)	Points
1	
2	
3	
4	
5	
6	
Regional(2 points per year as chair, 1 points per year as vice-chair or member)	
1	
2	
3	
4	
5	
6	
State /District/Local(2 points per year as chair, 1 points per year as vice-chair or member)	
1	
2	
3	
4	
5	
6	
Total of appointed committee/task force chair or member within ASCLS	

Leadership in other professional organizations

List organization, position and year(s) of term. NOTE that “member” in a professional organization does not qualify as evidence of “leadership” also local societies of ASCLS are including in preceding categories.

Examples of societies: AACC, AABB, ASM, CLMA, ASM, ASCP

Provide position title, activity, organization, and year (1 point for each year of service)	Points
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Total points for leadership in organizations other than ASCLS (maximum 15 points)	

Leadership on other professional committees or boards

List organization, position and year(s) of term. NOTE: only include those committees that go above and beyond your job responsibilities, exclude those that are required as a part of your job.

Examples: CLS Advisory Board for a College or University

Provide position title, activity, organization, and year (1 point for each year of service)	Points
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Total points for leadership on professional committees/boards in organizations other than ASCLS (maximum 15 points)	

Commitment to Advancing our Profession through Education

Professional Presentations

Platform presentations or posters at scientific meetings; provide title, sponsor, dates, and hours.

List Activity, Year, and Title(1 point for each presentation)	Points
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Total professional presentations (maximum 15 points)	

Professional Publications

Articles, editorials, professional books, book chapters. Give title, publisher or journal, year.

List Activity, Year, and Title(1 point for each publication)	Points
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Total professional publications(maximum 15 points)	

Commitment to Promoting our Profession to the Public

Public Relations

Presentations to church or civic groups, schools, *National Medical Laboratory Professionals Week* leadership, judging science fairs, assisting in clinics or blood drives.

Public relations activities, list activity and year (1 point for each activity)	Points
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Total public relations activities (maximum 15 points)	

Professional Legislative Activities

Letters to senators and representatives, meetings with senators and representatives, licensure activities, Legislative Symposium attendance.

List professional legislative activity and year (1 point for each activity)	Points
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Total professional legislative activity and year (maximum 15 points)	

Community Involvement

Leadership in Church, Community or Civic Organizations

List organization, position and year(s) of term. NOTE that "member" in such groups does not qualify as evidence of "leadership". Your documentation must show an active role to be considered. *Do not include participation in activities required by employer.*

Provide title, activity, organization, and year(1 point for each year)	Points
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
Total church, community, or civic organizations leadership(maximum 15 points)	

Professional Reference Letter: Nominee must provide 2 professional reference letters. Letters must be received no later than May 1st to prevent disqualification of nominee.

Reference letters

Reference 1 →	Reference 2 →
Email address →	Email address →

Personal Statement

Please briefly answer the following questions. Limit your total response to 1-2 pages double-spaced, 12 pt font:

In your opinion, what is your best personal accomplishment within ASCLS (at any level)?

What is your motivation for being actively involved in ASCLS (at any level)?

What is your proudest achievement outside of ASCLS?

What are your current job responsibilities?

APPLICATIONS FOR NOMINATIONS NOT SUBMITTED ONLINE

The following awards will not be submitted through the online submission process. Each of the awards have applications that need to be completed and submitted electronically to the e-mail or website listed on the application. There may also be a nomination form. These forms are included in these Awards Guidelines and are available under each individual award on the ASCLS Awards and Scholarships webpage.

- Diversity Advocacy Council Undergraduate Scholarship (*Deadline April 15*)
- E & R Fund: Gloria “Mike” Gilbert Memorial Award (*Deadline April 1*)
- E & R Fund: I. Dean Spradling Graduate Research Grant (*Deadline December 15*)
- E & R Fund: Member Research Grant (*Deadline May 1*)
- Education Scientific Assembly Developing Professional Award Competition (*Deadline May 1*)

Diversity Advocacy Council Undergraduate Scholarship Application Form

Applications **MUST** be typed

READ ALL DIRECTIONS AND CHECK THEM BEFORE EMAILING APPLICATION

Submission Deadline April 15: Email to Mildred Fuller, mkfuller@nsu.edu

Name:

(Last) _____ (First) _____ (MI) _____

Home Address: _____ **Phone:** _____

Mailing Address: _____ **Phone:** _____
(Street)

E-mail: _____

Sex: () Female () Male

Ethnic Origin: () African-American
() Black
() Native American
() Caucasian
() Hispanic
() Asian/Pacific Islander
() Other _____

Clinical Laboratory Science Program:

Institution Address: _____

Enrollment Status: _____

Full Time: () Part Time: () Anticipated graduation date: _____

1. EDUCATION/TRAINING (Submit an official or student transcript of all schools attended.)

College/University	Date attended	Major	Degree
---------------------------	----------------------	--------------	---------------

2. EXTRACURRICULAR COLLEGE ACTIVITIES: DATES(If none, check if you are a single parent, or sole supporter: [])**3. HONORS AND CITATIONS DATES****4. PROFESSIONAL ORGANIZATION MEMBERSHIP DATES**

(Include offices held)

ASCLS MEMBERSHIP # _____ Membership from _____ to _____
 month/year month/year

ASCLS MEETINGS ATTENDED: (Local, State, National) DATES

OTHER SCIENTIFIC ORGANIZATIONS Membership # Office held Dates

5. WORK AND VOLUNTEER EXPERIENCES: (within the last two years)

<u>EMPLOYER</u>	<u>POSITION</u>	<u>DATES</u>
-----------------	-----------------	--------------

6. YEARLY FINANCIAL SUMMARY:

EXPENSES:

TUITION AND FEES	\$ _____
ROOM AND BOARD	\$ _____
BOOKS/SUPPLIES	\$ _____
OTHER (Specify)	\$ _____
TOTAL	\$ _____

YEARLY INCOME:

SCHOLARSHIPS	\$ _____
LOANS	\$ _____
FULL/PART-TIME WORK	\$ _____
PARENTS /OTHERS	\$ _____
TOTAL	\$ _____

7. OBJECTIVES:

Attach a brief statement on your financial need to pursue a career in the Clinical Laboratory Science field.

8. REFERENCES:

Please contact three (3) individuals who can attest to your character, academic potential and financial needs. Have each complete a letter of recommendation on the School's/Employer's letterhead, and the Performance Evaluation Score Sheet. References may be from a Clinical Laboratory Science Program Director, Program Faculty member, or employer. **NOTE** that you must allow sufficient time for the individuals to send their recommendations back to you so you can meet the email deadline of April 1.

LIST THE THREE REFERENCES BELOW:

Program Director/Teaching Supervisor _____

Program Faculty Member _____

Academic Instructor/Employer _____

ASCLS DIVERSITY ADVOCACY COUNCIL SCHOLARSHIP UNDERGRADUATE SCHOLARSHIP

PERFORMANCE EVALUATION SCORE SHEET

Directions to Applicant: Fill in your name, address and phone, and give this to those whom you have asked to write letters of recommendation for your application. Remind each person that **your submission deadline is April 1, so you need this back before then.**

Name of Applicant: _____

Address: _____ Phone _____

Directions to Reviewer: Place a check in the appropriate space below. Standards used in ranking items 1-12 below:
1 = outstanding, top 5%; 2 = excellent, next 10% upper 15%; 3 = good, next 20% upper 35%; 4 = average, middle 30%;
5 = reservations, next 30% lower 35%; 6 = poor, lower 5%; 7 = no basis for judgment.

FACTORS	1	2	3	4	5	6	7
1. Technical Knowledge/skills: to what extent does the applicant maintain a satisfactory level of knowledge and/or technical skills?							
2. Quality of work: to what extent does the applicant meet the required standards: i.e. accuracy, neatness and thoroughness?							
3. Productivity: to what extent does the applicant accomplish the quantity of work expected of the job assignment?							
4. Oral Communication Skills: to what extent does the applicant adequately prepare and maintain oral presentations?							
5. Written Communication Skills: to what extent does the applicant adequately prepare and maintain written reports, correspondence and assignments?							
6. Dependability: to what extent does the applicant perform work without close supervision or assistance?							
7. Initiative: to what extent does the applicant adapt to changing situations, available to provide technical assistance, and contributes to the process that would enhance any operation?							
8. Attendance: to what extent does the applicant maintain satisfactory attendance in regard to tardiness, early departures, and/or absences?							
9. Relations with Others: to what extent does the applicant exhibit a professional and cooperative attitude towards others?							
10. Perseverance: Stamina, Endurance							
11. Self-confidence: assuredness, capacity to achieve							
12. Intellectual Ability							

Evaluator _____ (Sign) _____

Position _____ (phone) _____ Date _____

PLEASE ATTACH A LETTER OF RECOMMENDATION TO THIS SCORE SHEET.
Return both this score sheet and your recommendation letter to the applicant **before the April 1st deadline.**

ASCLS DIVERSITY ADVOCACY COUNCIL SCHOLARSHIP
Undergraduate Scholarship Submission

NOTE:

**** You are responsible for assuring all required documents have been submitted.****

A completed application consists of one (1) electronic copy of the application packet, collated as follows:

- Application (#1-#8)
- Statement of your objectives
- Three (3) Performance Score Sheets each with Letters of Recommendation on Letterhead stationery
- Official or student transcript. Please do not send extra letters or any other materials. We will NOT ask for missing documents. Only COMPLETE APPLICATIONS will be reviewed.

Email to the Forum Scholarship Chair, Mildred Fuller mkfuller@nsu.edu.

- **READ ALL DIRECTIONS AND CHECK THEM BEFORE SUBMITTING APPLICATION**

E & R Fund: Gloria “Mike” Gilbert Memorial Award Application

Sponsored by ASCLS-Georgia and administered by the ASCLS Education and Research Fund

Congratulations; you have been nominated for the *Gloria “Mike” Gilbert Award* in memory of **Gloria Fairfax Gilbert**. The Gilbert award recognizes leadership, professional excellence, and specific accomplishments in Clinical Laboratory Science. For more information, see <http://www.ascls.org/about-us/education-and-research-fund>.

Nominator, please provide your name and email address in the colored line and forward to your nominee.

Nominee Information

Name, Degree, Certification, and Title (type on next line to the right of the arrow) →		Date →
Address →		
City →	State →	Zip →
Email →	Phone 1 →	Phone 2 →
Name of <i>nominator</i> (type on next line to the right of the arrow) →		Nominator’s email →

ASCLS Activities

Please list your participation in state, regional, or national ASCLS activities, for instance, committees, special task forces, elected or appointed positions. Limit to the last ten years.

Activity	Dates
1	
2	
3	
4	
5	

Professional Activities

Please list your participation non-ASCLS professional activities, for instance, membership in organizations, committees, elected or appointed positions. Limit to the last ten years.

Activity	Dates
1	
2	
3	
4	
5	

Additional Accomplishments

Please list any specific professional accomplishments, for example, grants, publications, and honors. Limit to the last ten years.

Activity	Dates
1	
2	
3	
4	
5	

Add pages if necessary.

Electronic submission only: please email, *with your curriculum vitae or resume* to your nominator.

E & R Fund: I. Dean Spradling Graduate Research Grant Application ASCLS Education and Research Fund

Investigator Information

Full Name (type on next line to the right of the arrow) →		ASCLS Number →	Date →
Degree →	Institution →		Date →
Degree →	Institution →		Date →
Degree In Progress →	Institution →		Date Begun →
Certification →	Certification Agency →		Date Certified →
Investigator's Address →			
City →		State →	Zip →
Email →	Phone 1 →	Phone 2 →	
Title of Research Project →			

Eligibility

- Developing, Ascending, or Professional member of ASCLS.
- Citizen or permanent resident of the United States.
- Graduate student at the time the award is presented.
- Clinical/Medical Laboratory Scientist or Clinical/Medical Laboratory Technician accepted to or presently enrolled in an accredited Master of Science or Doctoral program in or related to Clinical/Medical Laboratory Science.

Required Reference

One graduate faculty reference on institutional letterhead must accompany this application and proposal. The faculty person must evaluate the investigator's ability to complete the project and must provide contact information.

Application deadline: December 15

Please complete and forward this application with your grant proposal, reference and additional documentation by email to ASCLS Executive Vice President, jimf@ascls.org. Only electronic documents are accepted.

Grant Limitations

The I. Dean Spradling graduate research grant may not be used for indirect cost recovery, tuition, curriculum development, stipends for investigators or assistants, manuscript preparation and publication costs, travel, or purchase of equipment and supplies customarily available in an institutional laboratory.

Testimonial Statement

A testimonial statement suitable for electronic publication must be emailed to ASCLS Executive Vice President, jimf@ascls.org, within six months after project completion date explaining how the funds were used. Failure to submit a testimonial statement may result in forfeiture of funds. Applicants are encouraged to submit a formal report for presentation at the ASCLS Annual Meeting and for publication in *Clinical Laboratory Science*.

Grant Proposal

Attach proposal; up to three single-spaced pages using a 10-pitch or larger font.

1. **Title:** Limit to sixty characters.
2. **Background and Rationale:** Review supporting literature, identify pertinent issues, and state the problem. Identify how the project addresses the problem and the profession's needs. The E&R Fund encourages projects that address *translational research, issues of patient safety, evaluation of laboratory services, and evaluation of laboratory personnel education*.
3. **Objectives:** State the objectives and anticipated outcomes, link each objective to the problem stated in the *Background and Rationale* section above.
4. **Methods/Design:** Describe *sample population, recruitment of subjects, methods used to minimize sample bias, confidentiality, data collection technology, instruments or assays, data recording, statistics and data reporting, and completion deadline*. Document *institutional review board* approval. Design should be detailed, specific and clear; should answer the objectives; should identify strengths and limitations. Provide name and identify the qualifications of collaborators, if any.
5. **Budget:** Itemize necessary purchases, relate to objectives and methods, and justify cost. *E&R fund research grants may not be used for tuition, program or curriculum development, indirect cost recovery, stipends for investigators or assistants, manuscript preparation and publication costs, travel, or purchase of equipment and supplies customarily available in an institutional laboratory*.
6. **Appendices:** Provide optional documentation *in addition to your three-page proposal*; for instance, biographical sketches, support letters, contracts, institutional support, prior grants, other pending grant applications. *Often grant awards are addressed to the recipient's institution. Please provide the exact contact information of the individual or office to which the check must be addressed.*

E & R Fund: Member Research Grant Application ASCLS Education and Research Fund

Investigator Information

Full Name and Certification of Graduate Investigator (type on next line to the right of the arrow) →		ASCLS Member Number →	Today's Date →
Degree →	Institution →		Degree Date →
Degree →	Institution →		Degree Date →
Certification →	Certification Agency →		Certification Date →
Investigator's Address →			
City →		State →	Zip →
Email →	Phone 1 →	Phone 2 →	
Title of Research Project →			

Eligibility

- Professional member of ASCLS.
- Citizen or permanent resident of the United States.
- Clinical (Medical) Laboratory Scientist or Clinical (Medical) Laboratory Technician with national certification.

Required Reference

One peer Clinical (Medical) Laboratory Scientist reference (may be from immediate supervisor) on institutional letterhead must accompany this application and proposal. The reference writer must evaluate the investigator's ability to complete the project and must provide contact information.

Application deadline: May 1

Please complete and forward this application with your proposal, reference and additional documentation by email addressed to the ASCLS Education and Research Fund c/o ASCLS Executive Vice President, jimf@ascls.org.

Grant Limitations

E&R fund member research grants may not be used for indirect cost recovery, tuition, curriculum development, stipends for investigators or assistants, manuscript preparation and publication costs, travel, or purchase of equipment and supplies customarily available in an institutional laboratory.

Report

A written report must be emailed to the E & R Fund c/o ASCLS Executive Vice President, jimf@ascls.org, within six months after the completion date explaining how the funds were used. Investigators are encouraged to submit their report for presentation at the ASCLS Annual Meeting and for publication in *Clinical Laboratory Science*.

ASCLS Member Research Grant Proposal

Attach research grant proposal; up to three single-spaced pages using a 10-pitch or larger font.

1. **Title:** Limit to sixty characters.
2. **Background and Rationale:** Review supporting literature, identify pertinent issues, and state the problem. Identify how the project addresses the problem and the profession's needs.
3. **Objectives:** State the objectives and anticipated outcomes, link each objective to the problem stated in the *Background and Rationale* section above.
4. **Methods/Design:** Describe *sample population, recruitment of subjects, methods used to minimize sample bias, confidentiality, data collection technology, instruments or assays, data recording, statistics and data reporting, and completion deadline*. Document *institutional review board* approval. Design should be detailed, specific and clear; should answer the objectives; should identify strengths and limitations. Provide name and identify the qualifications of coworkers, if any.
5. **Budget:** Itemize necessary purchases, relate to objectives and methods, and justify cost. *E&R fund member research grants may not be used for indirect cost recovery, tuition, curriculum development, stipends for investigators or assistants, manuscript preparation and publication costs, travel, or purchase of equipment and supplies customarily available in an institutional laboratory.*
6. **Appendices:** Provide optional documentation *in addition to your three-page proposal*; for instance, biographical sketches, support letters, contracts, institutional support, prior grants, other pending grant applications. *Often grant awards are addressed to the recipient's institution. Please provide the exact contact information of the individual or office to which the check must be addressed.*

Targeted Topics

Investigations must address one of these topics:

- **Patient Safety**
 - Investigation of laboratory practices that improve patient safety.
 - Assessment of pre-analytical and post-analytical errors and their impact on patient outcomes.
- **Value of Laboratory Services**
 - Impact of test results in diagnosis and treatment.
 - Development and assessment of test applications.
 - Value of appropriate test utilization in clinical decision-making.
 - Assessment of point-of-care testing validity and clinical efficacy.
 - New test development and modifications, validation, and clinical efficacy.
 - Correlation of proficiency testing, personnel standards, internal quality control, and quality assessment on the validity and clinical efficacy of test results.
- **Value of Educated Personnel**
 - Correlate level of education and clinical training to validity and quality of test results.
 - Strategies to increase the number of, address retention of, and improve the public image of clinical laboratory professionals.

- Investigation of the role of the Clinical (Medical) Laboratory Scientist, Clinical (Medical) Laboratory Technician, or professional with a doctorate in Clinical Laboratory Science in test utilization.
- **Translational Research**
 - Applications that reduce disease incidence, morbidity, and mortality.

DEVELOPING PROFESSIONALS PAPER COMPETITION
Education Scientific Assembly
Application Cover Sheet

This form must accompany all submitted research papers and case studies. Research papers and case studies must be submitted by **April 1**. *Papers/cases that are not submitted by the deadline will be rejected without review and the submitter(s) will be notified.*

Email one copy of the research paper or case study (Microsoft Word document) and this application cover sheet to Melanie Giusti, ASCLS Director of Professional Development & Project Management, melanieg@ascls.org. Include the research paper or case study title, author name, and institution address on the paper's coversheet.

Submission Category: [] Research Paper or [] Case Study

Title of Research Paper/Case Study:

Author: _____

MLS/MLT Program Address: _____

Phone: _____ **Fax:** _____

E-mail: _____

ASCLS Member #: _____

Laboratory Discipline (i.e., chemistry, hematology, etc.) Associated with Submission

Signature of Presenting Author: _____

For office use only:

Total Points Possible _____ Total Points Received _____ Score _____